



ZENTRUM FÜR SPRACHEN, BILDUNG UND KULTUR

**Language is a city to the building
of which every human being
brought a stone.**

Ralph Waldo Emerson

Course Programme Winter Term 2023/24

**Foreign Language Proficiency & Key Competencies
Sprachkurse und Schlüsselkompetenzen**

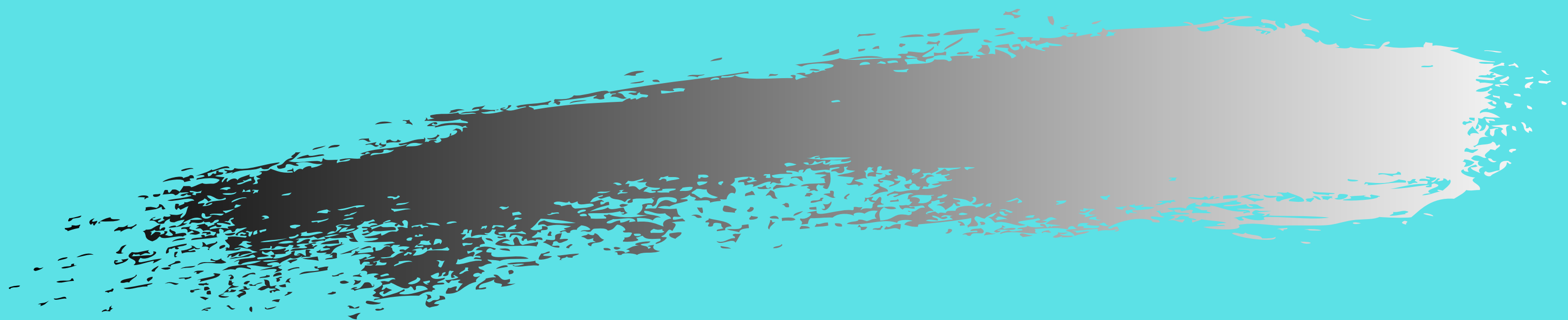
**Zentrum Sprachen Bildung Kultur
Montanuniversität Leoben**

Peter-Tunner-Straße 15
8700 Leoben
+43 3842 402 6410



Registration

- Registration via MuOnline
- For a guaranteed place make sure to pay the course fee by **09 October 2023**.
- If you are on the waiting list, you will be automatically transferred to a permanent place if a place becomes available.
- Cancellation/change of booking is possible until **13 October 2023** (thereafter only in case of serious illness, accident, etc.)



Course Payment

Please transfer the course fee to the following account:

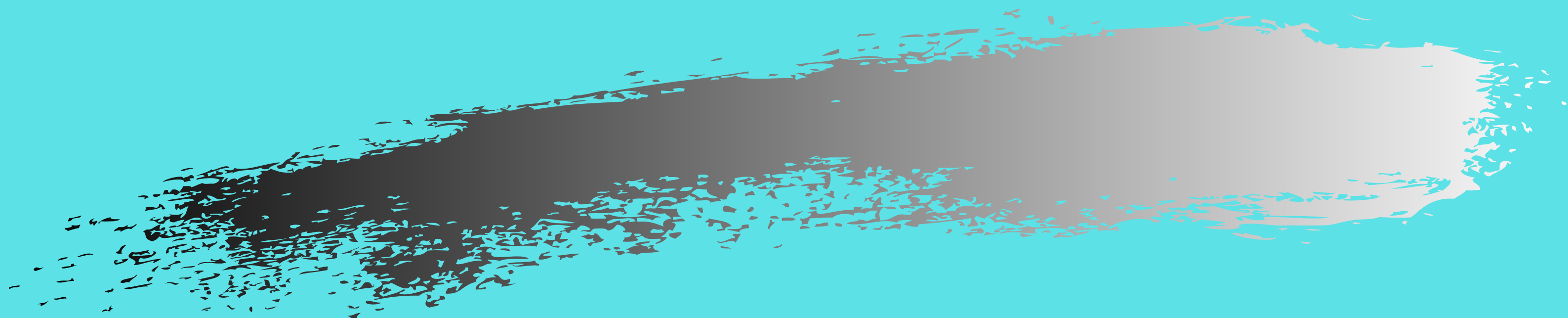
Steiermärkische Sparkasse

Recipient: ZSBK Montanuniversität Leoben

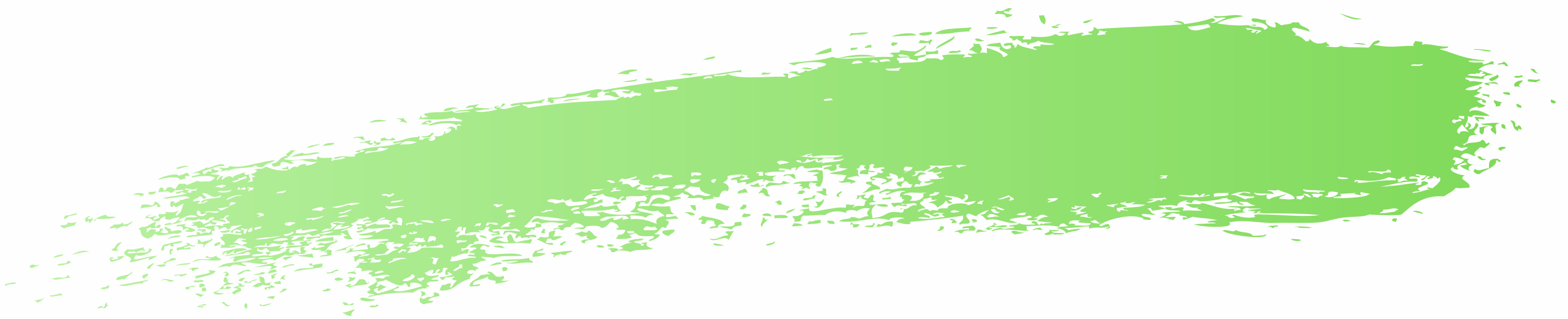
IBAN: AT61 2081 5000 4126 9531

BIC: STSPAT2GXXX

**Please enter the 6-digit course number +
your "Matrikelnummer" (enrollment
number)
as purpose of payment**



Languages



English 1: Language Consolidation B1

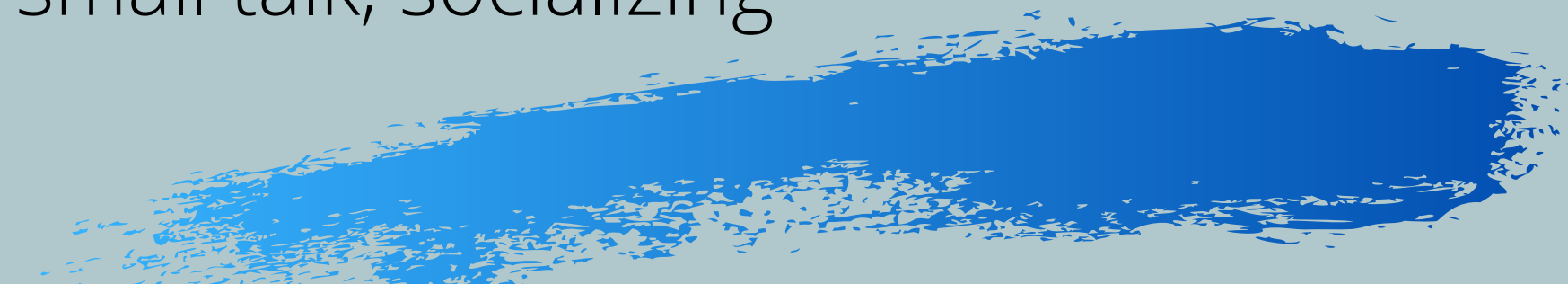
641.530

Mathew Rayment

- Pre-Knowledge: A2+/B1
- 45 €
- 3 hours/week
- 3 ECTS

Tuesday 13:00 - 15:30

CONTENTS

- The emphasis of this course is on extending and using what you know.
 - It is designed to improve your overall level of English and to increase your ability in English to a higher level to help you achieve your professional, academic or personal goal.
 - It focuses on presenting natural, real-world grammar and vocabulary in meaningful and enjoyable ways and improving all four language skills.
 - Vocabulary expansion
 - Discussing current affairs, small talk, socializing
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English 3: Upper - Intermediate C1.1

641.541

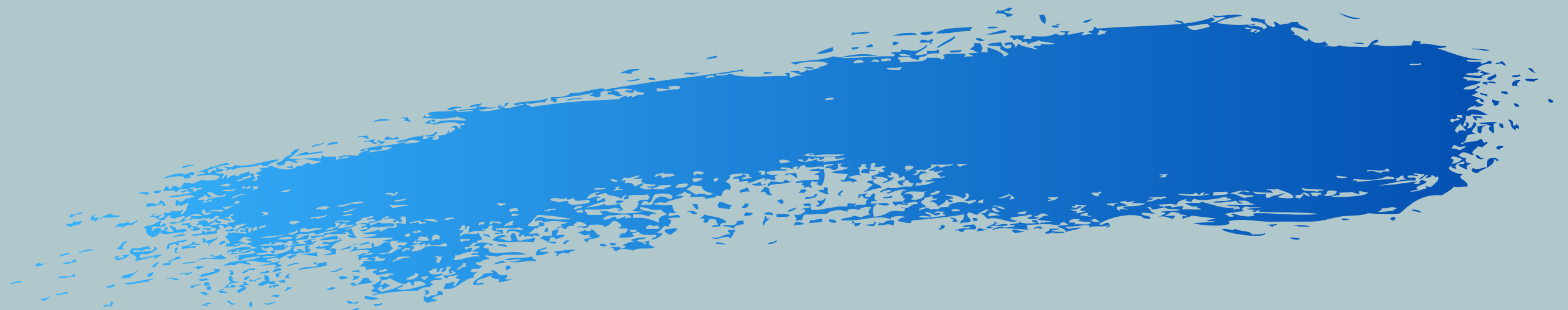
Matthew Rayment

- Pre-Knowledge: B2+/C1.1
- 35 €
- 2 hours/week
- 2 ECTS

Tuesday 16:00 - 17:30

CONTENTS

The focus of this course is communication proficiency in English. This is reinforced through a classroom climate that is both communicative and engaging. Students are encouraged to express sophisticated ideas and opinions in English. Topics will include current affairs as well as cultural aspects of the language (diplomatic language) and the language of debate.



English for Academic Purposes I

641.537

Jennifer Fink

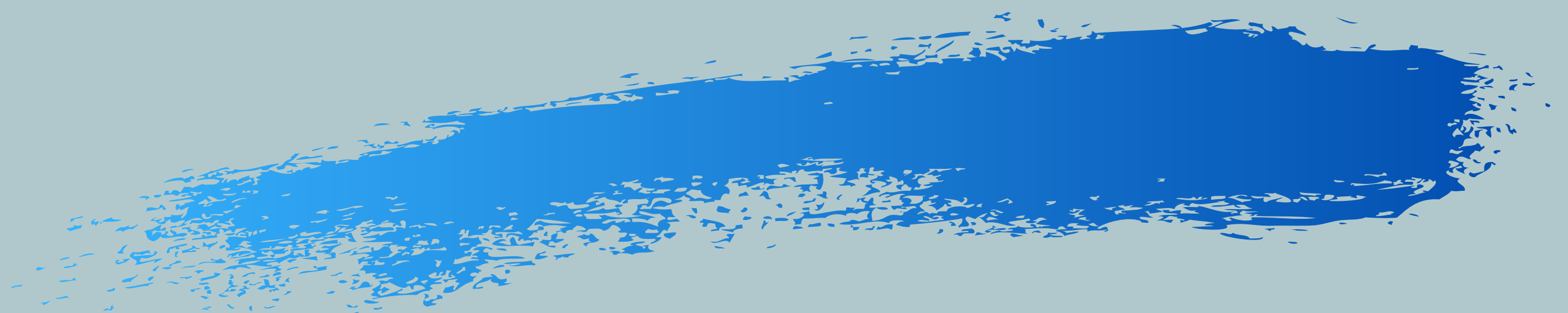
- Pre-Knowledge: B2
- 50 €

- 4 hours/week
- 4 ECTS

Wednesday 12:00 - 15:00

CONTENTS

Coursework includes practice in each of the four language skills, with special emphasis placed on developing students' confidence and flexibility in using English for academic purposes.



Exam Prep: TOEFL & IELTS

641.543

Jennifer Fink

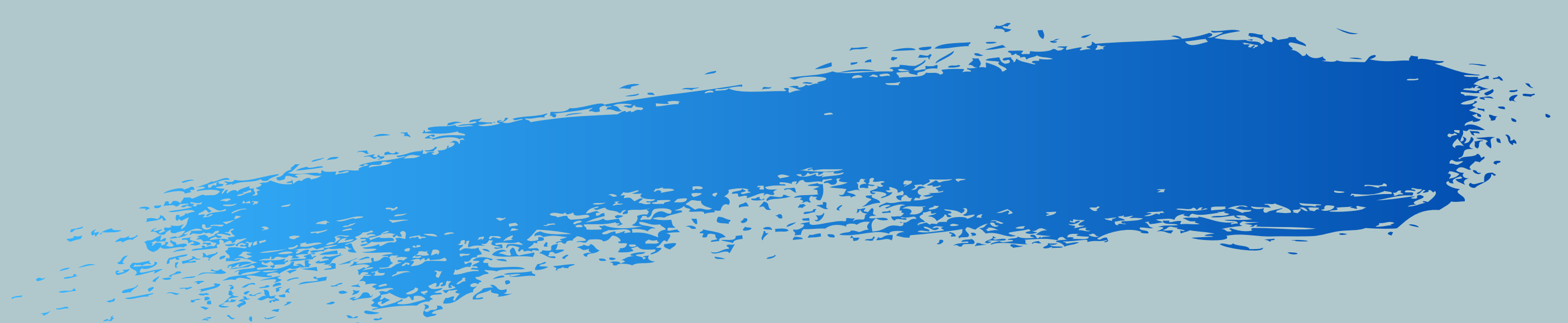
- Pre-Knowledge: B2
- 35 €

- 2 hours/week
- 2 ECTS

Wednesday 15:30 - 17:00

CONTENTS

This exam preparation course will prepare you for the IELTS (International English Language Testing Systems) and/ or the TOEFL (Test of English as a Foreign Language) if you need to study or work where English is the language of communication. IELTS/ TOEFL scores are recognised by universities and colleges, employers, immigration authorities and professional bodies.



English for Science

Intermediate B1.2

641.545

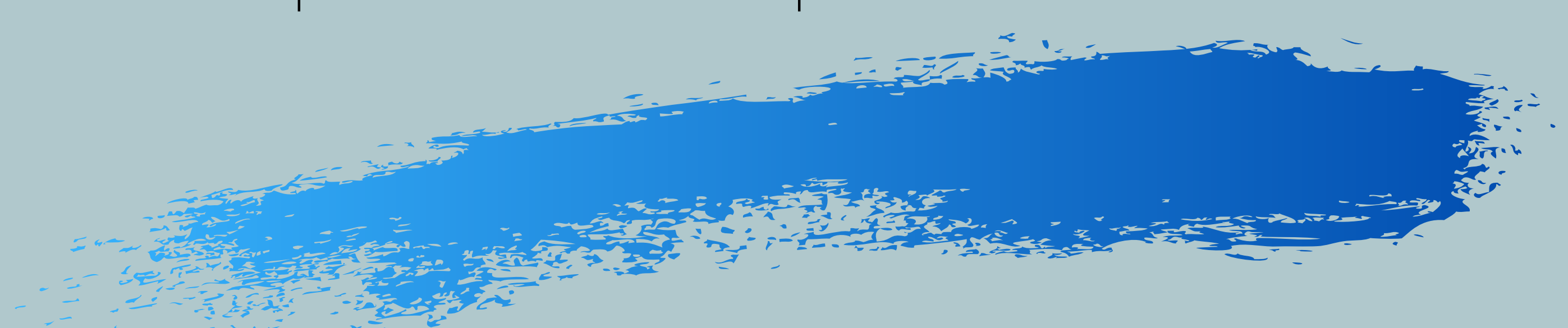
Dominic Welsh

- Pre-Knowledge: B1
- 35 €
- 2 hours/week
- 2 ECTS

Wednesday 17:45 - 19:15

CONTENTS

Students learn:

- To describe objects, properties and processes
 - The basic language of math, chemistry, physics as well as engineering (to a very limited level)
 - How to exchange technical information, team work on design problems and other problem solving
 - To present a technical topic.
- 

Communication in Engineering

B2.2

641.547

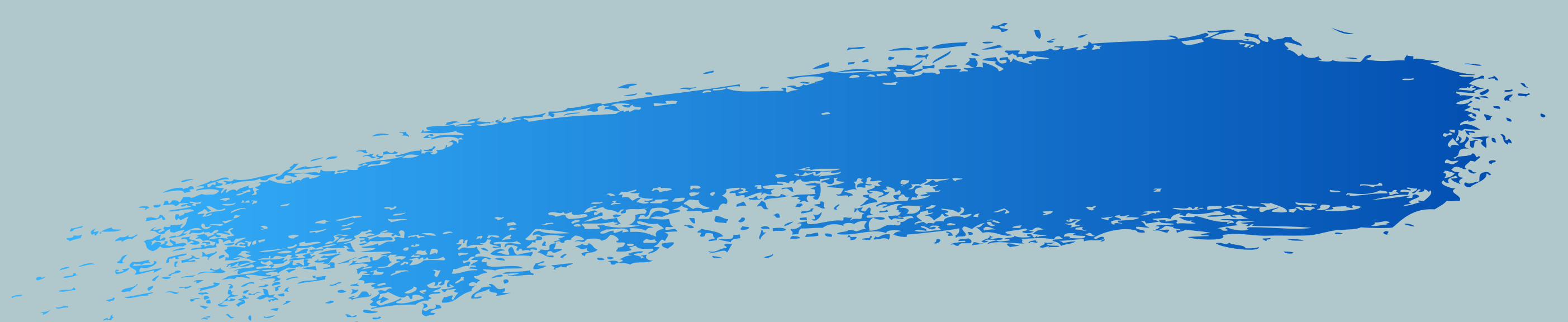
Dominic Welsh

- Pre-Knowledge: B2
- 35 €
- 2 hours/week
- 2 ECTS

Wednesday 16:00 - 17:30

CONTENTS

- The course will examine topics of particular interest to (modern) engineers, primarily outside their immediate fields of specialization.
- These will include risk-management, economic considerations, environmental impact, corporate / institutional accountability (aka CSR) and presentation skills tailored for engineers.
- Students are expected to bring their knowledge of their specific fields into all aspects of the course.



French A1.1

641.567

Martina Reisinger

- Pre-Knowledge: none
- 50 €

- 4 hours/week
- 4 ECTS

Monday & Wednesday 14:30 - 16:30

CONTENTS

The course offers a first introduction to the French language and culture. In addition to topics relevant to everyday life, you will learn a lot about the country and its people and discover some regions of France.



French A2.1

641.569

Martina Reisinger

- Pre-Knowledge: A1.1
- 50 €
- 4 hours/week
- 4 ECTS

Monday & Wednesday 17:00 - 19:00

CONTENTS

You will deepen your basic knowledge and learn to express yourself in new situations in a way that is easy to understand. At the same time, you will get to know some of the French regions and their particularities.



Spanish A1.1

641.509


Inmaculada Uclés Córdoba

- Pre-Knowledge: none
- 50 €
- 4 hours/week
- 4 ECTS

Group 1: Monday 15:00 - 16:30 &
Thursday 15:00 - 16:30

Group 2: Monday 17:00 - 18:30 &
Thursday 17:00 - 18:30

CONTENTS

- Basic vocabulary and grammar
 - Basic communication situations (introducing yourself, talking about the family, greetings, giving personal information, making suggestions, ordering in a restaurant, shopping at the market, getting to know authentic situations)
 - Panamericana and eating habits
 - Phonetics of Spanish
- 

Spanish A2.1

641.511

Francisco Uclés Sánchez

- Pre-Knowledge: A1.1
- 50 €

- 4 hours/week
- 4 ECTS

Tuesday 17:00 - 18:30

&

Thursday 18:00 - 19:30

CONTENTS

In level A2, students learn to use simple words to describe aspects of the past and the immediate environment and to express themselves in everyday situations and needs. As well as to write different short texts.



Spanish B1.1

641.613

Francisco Uclés Sánchez

- Pre-Knowledge: at least A2
- 50 €
- 4 hours/week
- 4 ECTS

Monday 16:00 - 17:30 &
Tuesday 18:30 - 20:00

CONTENTS

Grammatical competence:

- The perífrasis verbales acabar de + infinitivo, llevar + gerundio.
- Repetition of the past tense and the imperative
- Use of subjunctive/infinitive
- Direct/indirect speech (indicative/subjunctive)
- The passive voice
- Connectors: sin embargo, sino, también...
- El futuro perfecto
- Para + infinitivo / Para que + subjuntivo

The objectives of the course will also be geared towards preparing for the DELE exams of the Instituto Cervantes (levels B1, B2 or C1) according to the interests of the course participants.

The Diplomas de Español como Lengua Extranjera (DELE) are official certificates of Spanish language proficiency awarded by the Instituto Cervantes on behalf of the Spanish Ministry of Education and Science.

Spanish. Communication on intercultural aspects and Latin America

641.513

Francisco Uclés Sánchez

- Pre-Knowledge: at least A2
- 35 €
- 2 hours/week
- 2 ECTS

Tuesday 15:30 - 17:00

CONTENTS

Cultural competence + Topics

- Regional studies of Spain and Latin America (geography, economy, etc.)
- Products: el café, la naranja, la patata, el maíz, el vino, el azafrán, el tomate, el jamón, el aceite de oliva,
- traditions / cuisine and dishes / social projects
- Authors and prominent people (art, music, technology, etc.)



Basic Russian. Literature and Culture 1

641.671

Galina Kotowsky &
Barbara Leeb

- Pre-Knowledge: none
- 50 €
- 4 hours/week
- 4 ECTS

Monday 17:00 - 18:30
&
Thursday 12:00 - 13:30

CONTENTS

In this course students learn the basics of simple communication in Russian, such as:

introducing oneself, socialising, talking about their own work environment and studies. Students acquire basic knowledge about numbers, times, days of the week, colours and apply it in concrete situations.



German A1.1

641.549

Ingrid Unterhauser &
Angela Krauhs

- Pre-Knowledge: none
- 50 €
- 4 hours/week
- 4 ECTS

Group 1: semi-intensive course

Group 2: Semester course

Course times: see Muonline

CONTENTS

- Basic knowledge of the German language
- Basic grammatical structures
- Basic communicative situations (greeting, personal information, suggestions, restaurant, hobbies, opinions, describing the way etc.)



German A1.2

641.550

Ingrid Unterhauser

- Pre-Knowledge: A1.1
- 50 €
- 4 hours/week
- 4 ECTS

Monday & Wednesday 14:00 - 16:30
Thursday 14:00 - 15:30

CONTENTS

- Repetition and consolidation of German level A1.1
- Vocabulary expansion and revision
- Basic grammar topics such as reflexive verbs, conjunctions, tenses and articles
- Topics: job, family, living, culture, visits, work, nutrition
- Working on and improving the four language skills
- Instructions for autonomous language acquisition



German B1.1

641.557

Ingrid Unterhauser

- Pre-Knowledge: A2
- 50 €
- 4 hours/week
- 4 ECTS

Monday & Wednesday 16:45 - 18:15

CONTENTS

- Communication in a wide range of familiar situations
- Topics: friendship, studies and work, health issues, sport and nutrition
- Focus on the culture of the German speaking countries, economic issues, today's society, public services and administration
- Advanced grammar: the use of adjectives as nouns, n-Deklination, Präteritum, Futur I, Infinitiv mit "zu", Konjunktiv II der Vergangenheit, Adjektivdeklinaton im Genitiv



German A2.1

641.551

Angela Krauhs

- Pre-Knowledge: A1.2
- 50 €

- 4 hours/week
- 4 ECTS

Monday 14:45 - 16:15

&

Wednesday 09:00 - 10:30

CONTENTS

Vocabulary development on the topics:

- Childhood memories and family stories
- Work and everyday life
- Events, sport and fitness
- Holidays and travel
- Mobility in the city

Grammar extension:

- Connectors because, therefore, if and that
- Possessive articles in the nominative, accusative and dative case
- Temporal prepositions about, since, until
- Subjunctive II
- Verbs with alternating prepositions
- Indirect questions with how long and if

German B2.1

641.559

Leonore Peer & Markus Oberländer

- Pre-Knowledge: B1
- 50 €

- 4 hours/week
- 4 ECTS

Tuesday & Thursday 16:30 - 18:00

CONTENTS

- Development of the four skills (reading, listening, writing and speaking) on a range of current topics
- Grammar consolidation
- Vocabulary expansion
- Use of the language in private, professional and academic contexts



German C1.1

641.583

Angela Krauhs

- Pre-Knowledge: B2
- 50 €

- 4 hours/week
- 4 ECTS

Monday 16:30 - 18:00

&

Wednesday 17:00 - 18:30

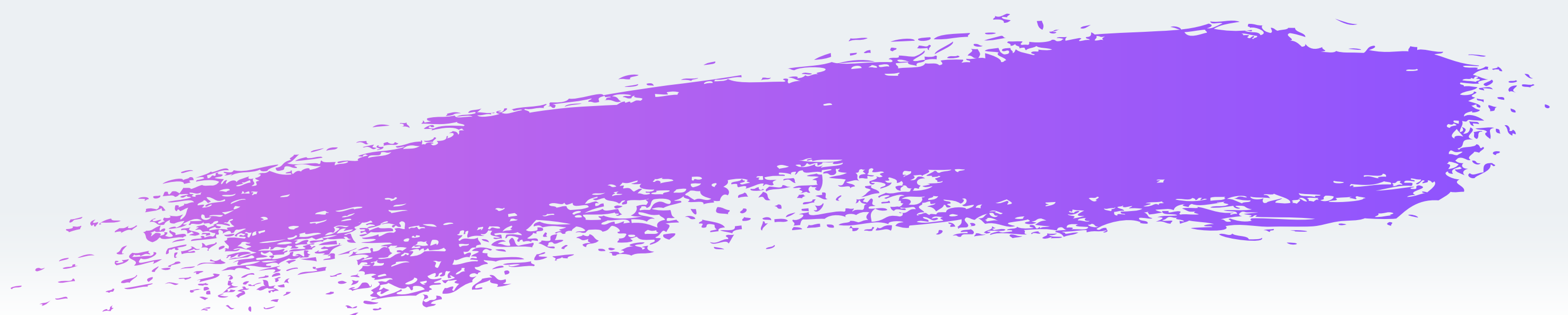
CONTENTS

Perfecting your language skills:

Writing texts for social, professional and/or academic purposes
and using connectors and cohesive devices in text production

Discussing current topics and improving communicative skills

Giving presentations



University preparation programme

- 471 € per semester
- 50 € per course

CONTENTS

The preparation programme of the University of Leoben offers you the possibility to prepare for supplementary examinations in German or English as well as for supplementary examinations from the subjects mathematics, physics and descriptive geometry. You can take the corresponding supplementary examinations as part of this course or also independently of the course. If you pass these exams, you will be optimally prepared for your studies at the University of Leoben.

More detailed information about the preparation programme can be found on the homepage of the university preparation programme:

<https://ssc.unileoben.ac.at/en/interest-in-studies/university-preparation-programme>

Soft Skills



Fundamental Course in Philosophy & Ethics I

641.523

Markus Plöbst

- Pre-Knowledge: none
- 35 €
- 2 hours/week
- 2 ECTS

Wednesday 15:30 - 17:00

CONTENTS

This course gives an introduction to philosophy in the time-scale between Antiquity and the Middle Ages as well as to philosophers and philosophical trends of these periods. Furthermore, various ethical and philosophical considerations will be discussed.



Fundamental Course in Philosophy & Ethics III

641.525

Markus Plöbst

- Pre-Knowledge:
Philosophy and Ethics
I and II
- 35 €
- 2 hours/week
- 2 ECTS

Thursday 15:30 - 17:00

CONTENTS

The course deals with questions of reality as far as it is accessible to us humans with today's means of cognition according to the current zeitgeist



Rhetoric Basics: The Science of Being Right

641.527

Norbert Berger & Sigrid Maxl-Studler

- Pre-Knowledge: none
- 35 €
- Blocked Sessions
- 2 ECTS

Course times: see Muonline

CONTENTS

- Basic rhetorical and persuasive techniques
- Design and structuring of arguments, persuasive presentations, question-and-answer sessions, and discussions
- Preparation and delivery of persuasive and argumentative performances
- Rhetoric, critical analytical thinking, and argumentative skills
- Use of media to persuade



Effective Meetings and Negotiations in English - B2

641.531

Dominic Welsh

- Pre-Knowledge: English B2
- 35 €
- Blocked Sessions
- 1 ECTS

Course times: see Muonline

CONTENTS

How to Convince and Prevail – Even in a Foreign Language:

- Meetings and negotiations in English.
- Effective communication and negotiation skills
- Increase confidence when using English with clients, colleagues and suppliers in meetings and negotiations
- Improve the participants' meeting and negotiation ability so that he/she is equipped to achieve objectives at meetings
- Establishing rapport across cultures



Applying for a Job in English

641.532

Desiree Fuchsbichler

- Pre-Knowledge: English B2
- 35 €
- Blocked Sessions
- 1 ECTS

Friday, November 17, 13:30 - 18:00

Friday, December 01, 13:30 - 18:00

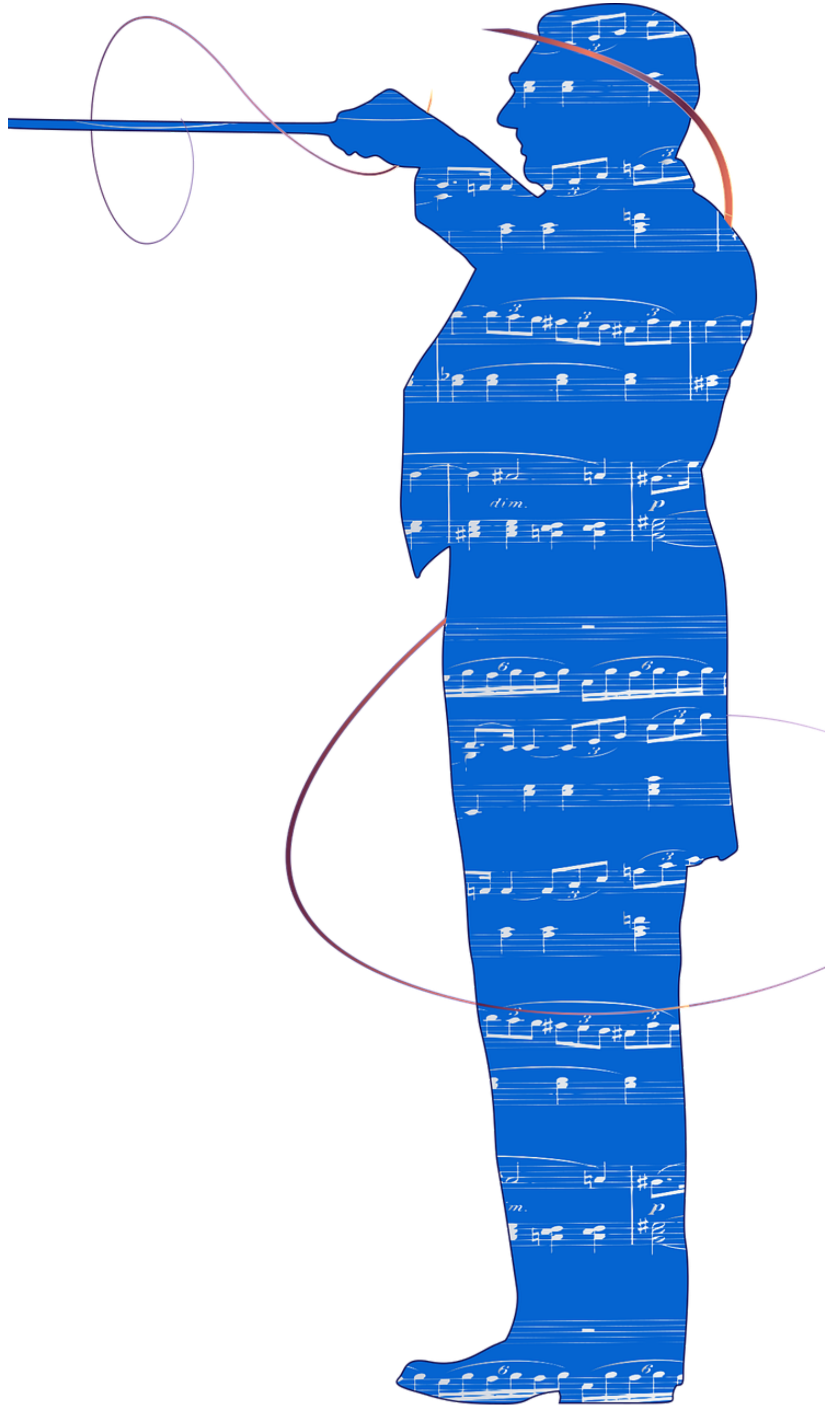
Friday, December 15, 13:30 - 18:00

CONTENTS

- Cover Letters: purpose, format essential language
- Resumes/CVs: cultural aspects, style, essential language
- Application Forms: purpose, essential language
- The creative process – creating your personal application documents
- Cultural aspects of interviews
- The language of interviews
- Dealing with challenging interview questions



MUL - Culture



Symphonic Wind Orchestra

641.300

Gloria Ammerer

Entrance requirements: to be able to play an orchestral wind or percussion instrument

- 3 ECTS

- 3 hours/week

Thursday 18:30 - 20:30

CONTENTS

- Weekly rehearsals
- Traditional & symphonic wind music
- Become acquainted with musical society's basic structures
- Routine Concerts
- Maintenance of miner's tradition
- Concert and marching band competitions
- Participating in university events (Academic ceremonies, Bierauszug, Ledersprung,...)



Choral Singing

641.147

Sarah Kettner

Entrance requirements: everyone who loves to sing

- 3 ECTS

- 2 hours/week

Tuesday 19:00 - 21:00
Aula Montanuniversität

CONTENTS

- Preservation and care of traditional songs of the fields miner-, students-, lansquenet- and drinking songs.
- To get to know other fields: motet, miner mass, folk songs from Europe and America, comparison of handed down forms of songs with contemporary composition.
- To meet all song-interested students
- Performances on choral-journeys and festive occasions
- Common activities



Frequently Asked Questions

- **When do the courses start?**

All courses (except blocked courses) start in the second week of the winter term (beginning on 09 October 2023).

- **Do the courses start s.t. or c.t.?**

All courses start s.t., which means exactly at the specified time.

- **Is attendance mandatory in the courses?**

Yes, since the courses are “integrated courses”, attendance is mandatory.

- **Do I get ECTS points for successful participation in the courses?**

If you fulfil the necessary attendance and other requirements and, if applicable, take an exam at the end of the semester, you will receive ECTS points for the course. You can see the number of ECTS points in the course description.

- **Do I need prior knowledge to attend a language course?**

All language courses (except English) start at beginner level. English courses start at level B1.

- **Can I take the courses for credit as an elective subject?**

All courses can be credited as elective subjects.

- What language certificates are available and how can I obtain them?

Courses are offered to prepare for the following internationally recognized certificates: TOEFL & IELTS, BEC-Vantage (B2 Business English), DELE - Spanish (level A1 – C1). The certificate examinations are taken at the relevant institutions outside the University of Leoben. Detailed information regarding registration deadline, examination fee and examination dates can be obtained from the lecturers in the courses.

- Who is allowed to participate in the courses?

All students and staff of the University of Leoben as well as students of other universities in Austria are eligible to participate.

- How can I register for the courses?

You can register for the courses on MuOnline.

- How much do the courses cost?

The price of the courses depends on the ECTS points to be achieved. Courses with 4 ECTS points cost € 50, with 3 ECTS points € 45, with 2 ECTS points € 35, with 1 ECTS point € 35

- How do I pay for the course?

Payment for the course can be made by bank transfer to the following account:

Bank account: Steiermärkische Sparkasse

Recipient: ZSBK University of Leoben

IBAN: AT61 2081 5000 4126 9531

Please indicate the 6-digit course number and your matriculation number as purpose of payment.

- What happens if I do not pay the course fee in time?

If you do not pay the course fee in time, you will be re-registered on the waiting list and your place will be given to another student.

- When can I register?

Registration is possible from 01 September 2023 on MuOnline.

- Can I also pay in cash in person?

Yes, please come during office hours and by

prior appointment.

Monday: 09.00 - 11.30 & 13.00 - 15.30

Tuesday & Thursday: 09.00 - 11.30

Wednesday: 13.00 - 15.30

- Do I have to pay for the course immediately?

Please transfer the course fee by 09 October 2023. After that, your place will be given to someone else.

- How many participants are required for a course to take place?

A course takes place with at least 10 participants.

- What is the maximum number of participants?

A maximum of 20 participants can take part in language courses and seminars.

- Where can I get information about the time and place of the course?

Information on the start of the course and the venue can be found on MuOnline.

- I am on the waiting list. Should I still transfer the course fee?

Please only transfer the course fee if you have a fixed place.

- Do I have to take an exam at the end of the semester?

In our language courses, we have continuous assessment. To successfully complete the course, you must meet the course requirements (e.g. attendance, homework, final exam etc.) which you can find on MuOnline. Your instructor will explain the details in the course.

- I have registered for a course and now do not want to take part. Can I still cancel my registration?

You can deregister from a course or transfer to another course until 13 October 2023 without giving reasons. After this deadline, you can deregister only in exceptional cases (confirmed serious illness, accident, etc.).

- I am a university employee, how can I register?

If you are a university employee, please contact our office on 03842-402/6410 or email to zsbk@unileoben.ac.at.

Any more Questions?

Feel free to contact us:

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