



ZENTRUM FÜR **SPRACHEN, BILDUNG UND KULTUR**

**A different language is a different vision of
life.**

(Federico Fellini)

**Course Programme
Summer Term 2023**

**Foreign Language Proficiency & Key Competencies
Language Proficiency and Key Competencies**

**Zentrum Sprachen Bildung Kultur
Montanuniversität Leoben**

Peter-Tunner-Straße 15
8700 Leoben
+43 3842 402 6410



Registration

- Registration via MuOnline
- For a fixed place make sure to pay the course fee by **28 February 2023**.
- If you are on the waiting list, you will be automatically transferred to a fixed place if a place becomes available.
- Cancellation/change of booking is possible until **22 March 2023** (after that only in case of serious illness, accident, etc.)

Course Payment

Please transfer the course fee to the following account:

Steiermärkische Sparkasse

Recipient: ZSBK Montanuniversität Leoben

IBAN: AT61 2081 5000 4126 9531

BIC: STSPAT2GXXX

**Please enter the 6-digit number of the
course + your "Matrikelnummer"
(enrollment number)
as purpose of payment**

**Cash payment is only possible by prior
appointment!**

Languages

SPANISH?

RUSSIAN?

GERMAN?

FRENCH?

English?

It's your choice!

English 2: Language Consolidation B2

641.540

Petra Kletzenbauer

- Pre-Knowledge: B1
- 50 €
- 4 hours/week
- 4 ECTS

Group 1: Monday & Wednesday 04:30 - 06:00 pm

Group 2: Monday & Wednesday 06:15 - 07:45 pm

CONTENT

- The emphasis of this course is on extending and using what you know.
- It is designed to improve your overall level of English and to increase your ability in English to a higher level to help you achieve your professional, academic or personal goal.
- It focuses on presenting natural, real-world grammar and vocabulary in meaningful and enjoyable ways and improving all four language skills.
- Vocabulary expansion
- Discussing current affairs, small talk, socializing

English 4: Advanced C1.2

641.542

Mathew Rayment

- Pre-Knowledge: B2+/C1.1
- 2 hours/week
- 35 €
- 2 ECTS

Group 1: Tuesday 04:00 - 05:30 pm

Group 2: Tuesday 05:45 - 07:15 pm

CONTENT

The focus of this course is communication proficiency in English. This is reinforced through a classroom climate that is both communicative and engaging. Students are encouraged to express sophisticated ideas and opinions in English. Topics will include features of fluent speech, the language of persuasion, pitching ideas, and the language of presentations.

English for Academic Purposes

641.538

Jennifer Fink

- Pre-Knowledge: B2
- 50 €
- 4 hours/week
- 4 ECTS

Wednesday 11:30 - 02:30 pm

CONTENT

- This intensive course is designed to prepare international & local students to enter and succeed in a degree program at the Montanuniversität Leoben.
- Coursework includes practice in each of the four language skills, with special emphasis placed on developing students' confidence and flexibility in using English for academic purposes.

English for Academic Purposes

II

641.448

Mathew Rayment

- Pre-Knowledge: B2
- 35 €
- 2 hours/week
- 2 ECTS

Tuesday 1:00 - 2:30 pm

CONTENT

This course is designed to expand and build on a strong foundation achieved in the Academic English I course to further develop students' use of English in an academic environment. EAP II aims to support students enrolled in English-language degree programs and/or preparing to write and present in an academic context (e.g. abstracts, articles, research proposals, theses) in English.

English Business Focus B2

641.544

Elfriede Lubensky - Marchler

- Pre-Knowledge: B2
- 45 €
- 3 hours/week
- 3 ECTS

Thursday 04:30 - 06:45 pm

CONTENT

- Preparation for BEC Vantage
- Editing business texts
- Raising and improving awareness of intercultural understanding
- Business correspondence
- Current business topics

Exam Prep: TOEFL & IELTS

641.546

Jennifer Fink

- Pre-Knowledge: B2
- 35 €
- 2 hours/week
- 2 ECTS

Wednesday 03:30 - 05:00 pm

CONTENT

This exam preparation course will prepare you for the IELTS (International English Language Testing Systems) and/ or the TOEFL (Test of English as a Foreign Language) if you need to study or work where English is the language of communication. IELTS/ TOEFL scores are recognised by universities and colleges, employers, immigration authorities and professional bodies.

English for Engineers (Polymer Science) - Application of the Basics

641.568

Dominic Welsh

- Pre-Knowledge: None
- 35 €
- 2 hours/week
- 2 ECTS

Wednesday 05:00 - 06:30 pm

CONTENT

Discussions and activities based on topics in Polymer Science, including:

- The Periodic Table in English
- The pronunciation of Chemistry: from Acrylic to Polyethylene terephthalate
- Polymer Materials (duroplasts, thermoplasts, elastomers & resins; fibres, sheets, tubes & films)
- Why not plastic?
- The extrusion process
- 3-D Printers
- from the well to the nozzle: the logistics of polymer production
- Problem solving meetings

Advanced English Communication in Engineering C1

641.552

Dominic Welsh

- Pre-Knowledge: English B2+/C1
- 35 €
- 2 hours/week
- 2 ECTS

Tuesday 05:45 - 07:15 pm

CONTENT

The course will examine topics of particular interest to (modern) engineers, primarily outside their immediate fields of specialization. These will include risk-management, economic considerations, environmental impact, corporate / institutional accountability (aka CSR) and presentation skills tailored for engineers. Students are expected to bring their knowledge of their specific fields into all aspects of this English course

French A1.2

641.668

Martina Reisinger

- Pre-Knowledge: A1.1
- 50 €
- 4 hours/week
- 4 ECTS

Monday & Wednesday 04:45 - 06:15 pm

CONTENT

You will build on your basic knowledge and learn to express yourself clearly in familiar situations.

You discover other French regions.

You can use simple linguistic means to talk about known topics, such as travel, friends, family or leisure time and write short, simple texts.

Français professionnel

A2/B1

641.669

Martina Reisinger

- Pre-Knowledge: A2
- 35 €
- 2 hours/week
- 2 ECTS

Wednesday 03:00 - 04:30 pm

CONTENT

Presentations in a professional context

Written and oral communication (job application, job interview, e-mail, telephone calls)

Business trip

Company organisation

Information and communication technologies

Arguing and discussing

Spanish A1.2

641.510

Inmaculada Uclés Córdoba

- Pre-Knowledge: A1.1
- 50 €
- 4 hours/week
- 4 ECTS

Group 1: Tuesday & Thursday 03:30 - 05:00 pm

Group 2: Tuesday & Thursday 05:30 - 07:00 pm

CONTENT

- Everyday communication situations (making suggestions, ordering in a restaurant, talking about leisure activities, expressing one's opinion, describing the way, talking about clothes, describing a flat, giving quantities, etc.).
- Intercultural topics
- Speaking about the future, probability and possibility

Spanish A2.2

641.512

Francisco Uclés Sánchez

- Pre-Knowledge: A2.1
- 50 €
- 4 hours/week
- 4 ECTS

Tuesday 05:00 - 06:30 pm
Thursday 06:00 - 07:30 pm

CONTENT

- Developing the four skills: listening, speaking, reading and writing
- Communication in private and business contexts
- Expanding vocabulary
- Grammar skills
- Focus on cultural and political topics of Spain and Latin America

Spanish for Professional Purposes

641.584

Francisco Uclés Sánchez

- Pre-Knowledge: at least A2
- 35 €
- Blocked Sessions
- 1 ECTS

Thursday 04:30 - 06:00 pm

CONTENT

- Standard situations at the workplace, such as arranging and conducting meetings, making complaints and requests
- Motivation and communication at the workplace, conflict management
- Applying for a Job in a Spanish
- Talking about manufacturing processes
- Talking about industry 4.0 and the digitalization of the economy
- Grammar review

Spanish

Communication on intercultural aspects of Spain and Latin America

641.402

Francisco Uclés Sánchez

- Pre-Knowledge: at least A2
- 35 €
- 2 hours/week
- 2 ECTS

Tuesday 03:30 - 05:00 pm

CONTENT

Cultural competence + Topics - Regional studies of Spain and Latin America (geography, economy, etc.) - Products: el café, la naranja, la patata, el maíz, el vino, el azafrán, el tomate, el jamón, el aceite de oliva, - traditions / cuisine and dishes / social projects - Authors and prominent people (art, music, technology, etc.)

Basic Russian. Literature and Culture 2

641.403

Galina Kotowsky

Barbara Leeb

- Pre-Knowledge: Cyrillic
- 4 hours/week
- 4 ECTS
- Lesekenntnisse – A 2+
- 50 €

Monday 05:30 - 07:00 pm

Thursday 02:00 - 03:30 pm

CONTENT

This course is aimed at students with elementary knowledge (reading Cyrillic) as well as those with previous knowledge of elementary language use up to A2+ (CEFR). The course will combine literature with short text samples (e.g.: history of space travel) and technology.

German A1.1

641.554

Ingrid Unterhauser

- Pre-Knowledge: none
- 50 €
- 4 hours/week
- 4 ECTS

Monday 02:00 - 03:30 pm

Wednesday 02:45 - 04:15 pm

Thursday 02:00 - 03:30 pm

(01 March 2023 - 27 April 2023)

CONTENT

- Basic knowledge of the German language
- Basic grammar
- Basic communicative situations (greeting, giving personal information, suggestions, restaurant, hobbies, opinions, etc.)

German A1.2

641.556

Angela Krauhs

- Pre-Knowledge: A1.1
- 50 €
- 4 hours/week
- 4 ECTS

Monday 12:00 - 03:00 pm
Thursday 03:15 - 04:45 pm
(04 May 2023 - 29 June 2023)

CONTENT

- Repetition and consolidation of German level A1.1
- Vocabulary expansion and revision
- Basic grammar topics such as reflexive verbs, conjunctions, tenses and articles
- Topics: job, family, living, culture, visits, work, nutrition
- Working on and improving the four language skills
- Instructions for autonomous language acquisition

German A2.1

641.551

Ingrid Unterhauser

- Pre-Knowledge: A1.2
- 50 €
- 4 hours/week
- 4 ECTS

Monday 10:45 am - 12:15 pm

Wednesday 10:45 am - 12:15 pm

CONTENT

Vocabulary development on the topics:

- Childhood memories and family stories
- Work and everyday life
- Events, sport and fitness
- Holidays and travel
- Mobility in the city

Grammar extension:

- Connector because, therefore, if and that
- Possessive articles in the nominative, accusative and dative case
- Temporal prepositions about, since, until
- Subjunctive II
- Verbs with alternating prepositions
- Indirect questions with how long and if

German A2.2

641.558

Ingrid Unterhauser

- Pre-Knowledge: A2.1
- 50 €
- 4 hours/week
- 4 ECTS

Monday & Wednesday 09:30 - 10:30 am

CONTENT

- Vocabulary expansion and revision
- New aspects of grammar, such as the passive voice, prepositions, conjunctions
- Topics: learning languages, the media, tourism, weather and climate, mobility, working abroad

German B1.2

641.580

Angela Krauhs

- Pre-Knowledge: B1.1
- 50 €
- 4 hours/week
- 4 ECTS

Monday 03:15 - 04:45 pm
Thursday 09:00 - 10:30 am

CONTENT

- More complex situations of communication
- Topics: language, further training, job interview, issues of politics and today´s society, environment, climate and visions for the future
- Focus on the culture of the German speaking countries, education, economic issues, today´s society, public services and administration

German B2.2

641.582

Angela Krauhs

- Pre-Knowledge: B1.1
- 50 €
- 4 hours/week
- 4 ECTS

Monday & Thursday 05:00 - 06:30 pm

CONTENT

- Developing the four skills reading, listening, writing and speaking for private, professional and academic purposes
- Expansion of vocabulary, discussion of current topics
- Review of basic grammar and advanced grammar concepts

German C1.2

641.585

Leonore Peer

- Pre-Knowledge: B2+/C1.1
- 50 €
- 4 hours/week
- 4 ECTS

Tuesday & Thursday 04:30 - 06:00 pm

CONTENT

Perfecting language skills:

- Recognising small nuances of the language
- Producing texts for different contexts: private, professional and academic
- Use a range of connectors in text production
- Expanding vocabulary in a range of topical subjects
- Giving presentations

Soft Skills



Effective Presentation Skills in English - B2

641.598

Petra Kletzenbauer

- Pre-Knowledge: B1 + B2
- 35 €
- Blocked Sessions
- 1 ECTS

June 01., 02., 15. 01:00 - 04:45 pm

CONTENT

- Perfecting your presentation skills in English by engaging in group activities designed to provide students with experience of speaking in front of a group and emphasising on peer feedback
- This course aims at developing these skills and takes students systematically through the key stages of making presentations in English, from planning and introducing to concluding and handling questions

Fundamental Course in Philosophy & Ethics II

(only in German)

641.526

Markus Plöbst

- Pre-Knowledge: Philosophy and Ethics I
- 35 €
- 2 hours/week
- 2 ECTS

Wednesday 03:30 - 05:00 pm

CONTENT

This course gives an introduction to philosophy in the time-scale between Middle Ages and the present as well as to philosophers and philosophical trends of these periods. Furthermore, various ethical and philosophical considerations will be dealt with.

MOTIVATION

641.570 & 641.572

Barbara Tolliner

- Pre-Knowledge: none
- 25 €
- 2 hours/week
- 0,27 ECTS

Tuesday 14 March 04:00 - 06:00 pm

Tuesday 28 March 04:00 - 06:00 pm

Tuesday 18 April 04:00 - 06:00 pm

CONTENT

- What is motivation? What promotes it? What destroys it?
- What role does one's own self-concept play in motivation?
 - What methods can students use to motivate themselves motivate themselves?

Coping with difficult situations. Developing resilience. (only in German)

641.676 & 641.677

Barbara Tolliner

- Pre-Knowledge: none
- 25 €
- 2 hours/week
- 0,27 ECTS

Wednesday 08 March 04:00 - 06:00 pm

Wednesday 15 March 04:00 - 06:00 pm

Wednesday 29 March 04:00 - 06:00 pm

CONTENT

The reasons for a crisis can be manifold. What throws us off track depends not only on what happens, but also on how we evaluate what has happened. This is a decisive factor - but of course not everything.

The course aims to encourage students to activate their resilience in order to go through turbulent phases strengthened and successfully.

Rhetoric and Presentation Skills - Basics

(only in German)

641.527 & 641.529

Tayo Oluyemi

- Aktive Teilnahme
- 35 €
- Blocked Sessions
- 2 ECTS

Group 1: Friday 05 March 09:00 am - 04:00 pm
Saturday 06 March 09:00 am - 03:00 pm
Group 2: Friday 12 March 09:00 am - 03:00 pm
Saturday 13 March 09:00 am - 03:00 pm

CONTENT

- Basic rhetoric and presentation techniques
- Design and structuring of presentations and discussions
- Preparation and presentation performance, including video analysis
- Feedback and comments on language, voice and body language
- Use of media

Advanced Public Speech - Marketing Yourself and doing your own PR (only in German)

641.528 & 641.530

Tayo Oluyemi

- Pre-Knowledge: Rhetoric and Presentation Skills - Basics
- 35 €
- Blocked Sessions
- 1 ECTS

Group 1: Friday 14 April 09:00 am - 04:00 pm
Saturday 15 April 09:00 am - 03:00 pm

Group 2: Friday 21 April 09:00 am - 03:00 pm
Saturday 22 April 09:00 am - 03:00 pm

CONTENT

- Advanced speech and presentation techniques
- Short and spontaneous talks
- Marketing and selling yourself, "the me brand"
- Handling objections and opposition
- Techniques for arguing and negotiating

SELF-ORGANISATION

641.574 & 641.576

Barbara Tolliner

- Pre-Knowledge: none
- 25 €
- 2 hours/week
- 0,27 ECTS

Wednesday 12 April 09:00 - 12:00 am

Wednesday 19 April 05:00 - 06:30 pm

Wednesday 26 April 04:00 - 06:00 pm

CONTENT

Gain time with the direct principle

- From unprofessional procrastination to professional completion
- Using the priority principle to distinguish important tasks
- Set priorities consciously
- Recognising and implementing what is essential
- Using the principle of writing to find order and clarity
- find
- Permanently improve self-organisation
- Finding a balance between learning and life with relaxation exercises
- life

Intercultural Competence and Communication - B2

641.534

Leonore Peer

- Pre-Knowledge: Englisch B2
- 35 €
- Blocked sessions
- 1 ECTS

Friday 05.05., 12.05., 26.05. 02:00 - 04:30 pm

Friday 02.06. 02:00 - 04:30 pm

CONTENT

- Raising awareness of the importance of intercultural awareness and social competence when working with people from different cultural backgrounds.
- Core topics: Dimensions of cultural diversity and their importance in the workplace.
- Case studies from the professional context from a variety of countries

MUL - Culture



Symphonic Wind Orchestra

641.301

Gloria Ammerer

Admission requirements: Mastery of a wind or percussion instrument

- 3 ECTS

- 3 hours/week

Thursday 06:30 - 08:30 pm

CONTENT

- Regular rehearsals
- Traditional wind music
- Development of symphonic structures of a music society

Choral Singing

641.154

Sarah Kettner

Admission requirements: Members of the University of Leoben "from beginners to Vienna Boys' Choir" are eligible to participate

- 3 ECTS
- 3 hours/week

Tuesday 07:00 - 09:00 pm

CONTENT

Preservation and care of traditional songs of the fields miner-, students-, lansquenet- and drinking songs.

To get to know other fields: motet, miner mass, folk songs from Europe and America, comparison of handed down forms of songs with contemporary composition.

Frequently Asked Questions

- **When do the courses start?**
All courses (except blocked courses) start in the first week of the summer term (beginning on 01 March 2023).
- **Do the courses start s.t. or c.t.?**
All courses start s.t., which means exactly at the specified time.
- **Is attendance mandatory in the courses?**
Yes, since the courses are “integrated courses”, attendance is mandatory.
- **Do I get ECTS points for successful participation in the courses?**
If you fulfil the necessary attendance requirement and, if applicable, take an exam at the end of the semester, you will receive ECTS points for the course. You can see the number of ECTS points in the course description.
- **Do I need prior knowledge to attend a language course?**
All language courses (except English) start at beginner level. English courses start at level B1.
- **Can I take the courses for credit as an elective subject?**
All courses can be credited as elective subjects.

- **What language certificates are available and how can I obtain them?**

Courses are offered to prepare for the following internationally recognized certificates: TOEFL & IELTS, BEC-Vantage (B2 Business English), DELE - Spanish (level A1 – C1). The certificate examinations are taken at the relevant institutions outside the University of Leoben. Detailed information regarding registration deadline, examination fee and examination dates can be obtained from the lecturers in the courses.

- **Who is allowed to participate in the courses?**

All students and staff of the University of Leoben as well as students of other universities in Austria are allowed to participate.

- **How can I register for the courses?**

You can register for the courses on MuOnline.

- **How much do the courses cost?**

The price of the courses depends on the ECTS points to be achieved. Courses with 4 ECTS points cost € 50, with 3 ECTS points € 45, with 2 ECTS points € 35, with 1 ECTS point € 35 and with 0.53 ECTS points € 25.

- **How do I pay for the course?**

Payment for the course can be made by bank transfer to the following account:

Bank account: Steiermärkische Sparkasse

Recipient: ZSBK University of Leoben

IBAN: AT61 2081 5000 4126 9531

Please indicate the 6-digit course number and your matriculation number as purpose of payment.

- **What happens if I do not pay the course fee in time?**

If you do not pay the course fee in time, you will be re-registered on the waiting list and your place will be given to another student.

- **When can I register?**

Registration is possible from 09 January 2023 on MuOnline.

- **Can I also pay in cash in person?**

Yes, please come during office hours and by prior appointment.

Monday: 09.00 - 11.30 & 13.00 - 15.30

Tuesday & Thursday: 09.00 - 11.30

Wednesday: 13.00 - 15.30

- **Do I have to pay for the course immediately?**

Please transfer the course fee by 28 February 2023. After that your place will be given to someone else.

- **How many participants are required for a course to take place?**

A language course takes place with at least 10 participants and a seminar with at least 10 participants.

- **What is the maximum number of participants?**

A maximum of 20 participants can take part in language courses and a maximum of 20 participants in seminars.

- **Where can I get information about the time and place of the course?**

Information on the start of the course and the venue can be found on MuOnline.

- **Do the courses take place online the whole semester?**

No, the courses will be held in class again as soon as the current situation allows.

- **I am on the waiting list. Should I still transfer the course fee?**

Please only transfer the course fee if you have a fixed place.

- **Do I have to take an exam at the end of the semester?**
In our language courses, we have continuous assessment. To successfully complete the course, you must meet the course requirements (e.g. attendance, homework, final exam etc.) which you can find on MuOnline. Your instructor will explain the details in the course.
- **I have registered for a course and now do not want to take part. Can I still cancel my registration?**
You can deregister from a course or transfer to another course until 22 March 2023 without giving reasons. After this deadline, you can deregister only in exceptional cases (confirmed serious illness, accident, etc.).
- **I am a university employee, how can I register?**
If you are a university employee, please register at our office by calling 03842-402/6410 or 6401 or by emailing zsbk@unileoben.ac.at.

Any more Questions?

Feel free to contact us:

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