



ZENTRUM FÜR SPRACHEN, BILDUNG UND KULTUR

**HIGH THOUGHTS MUST HAVE HIGH
LANGUAGE.**

(ARISTOPHANES)

Course Programme Winter Term 2022/23

**Foreign Language Proficiency & Key Competencies
Sprachkurse und Schlüsselkompetenzen**

Zentrum Sprachen Bildung Kultur
Montanuniversität Leoben

Peter-Tunner-Straße 15
8700 Leoben
+43 3842 402 6410



Registration

- Registration via MuOnline
- For a fixed place make sure to pay the course fee by 14 October 2022.
- If you are on the waiting list, you will be automatically transferred to a fixed place if a place becomes available.
- Cancellation/change of booking is possible until 21 October 2022 (after that only in case of serious illness, accident, etc.)



Course Payment

Please transfer the course fee to the following account:

Steiermärkische Sparkasse

Recipient: ZSBK Montanuniversität Leoben

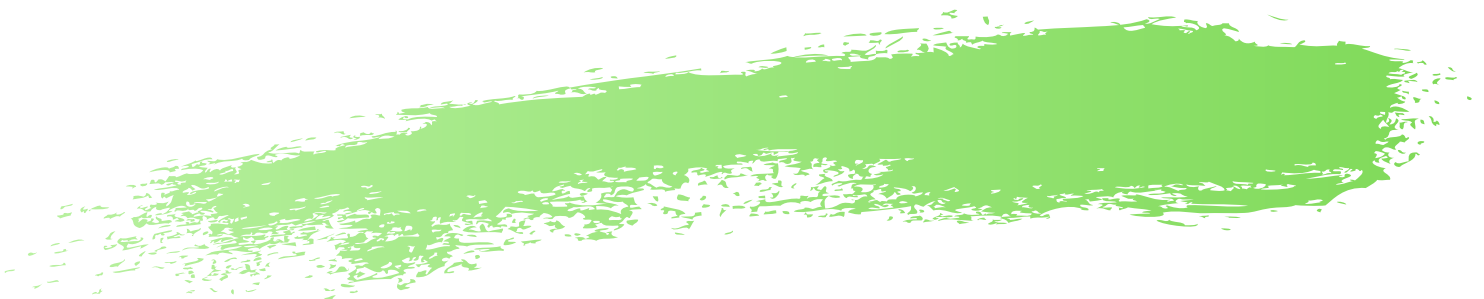
IBAN: AT61 2081 5000 4126 9531

BIC: STSPAT2GXXX

Please enter the 6-digit number of the course +
your "Matrikelnummer" (enrollment number)
as purpose of payment



Languages



English 1: Language Consolidation B1

641.539

Mag. Petra Kletzenbauer

Mag. Elfriede Lubensky - Marchler


- Pre-Knowledge: A2+/B1
- 4 hours/week
- 50 €
- 4 ECTS

Group 1: Monday & Thursday 03:30 - 05:00 pm

Group 2: Monday & Thursday 05:00 - 06:30 pm

Group 3: Monday & Thursday 06:30 - 08:00 pm

CONTENTS

- The emphasis of this course is on extending and using what you know.
 - It is designed to improve your overall level of English and to increase your ability in English to a higher level to help you achieve your professional, academic or personal goal.
 - It focuses on presenting natural, real-world grammar and vocabulary in meaningful and enjoyable ways and improving all four language skills.
 - Vocabulary expansion
 - Discussing current affairs, small talk, socializing
- 

English 3: Upper - Intermediate C1.1

641.541

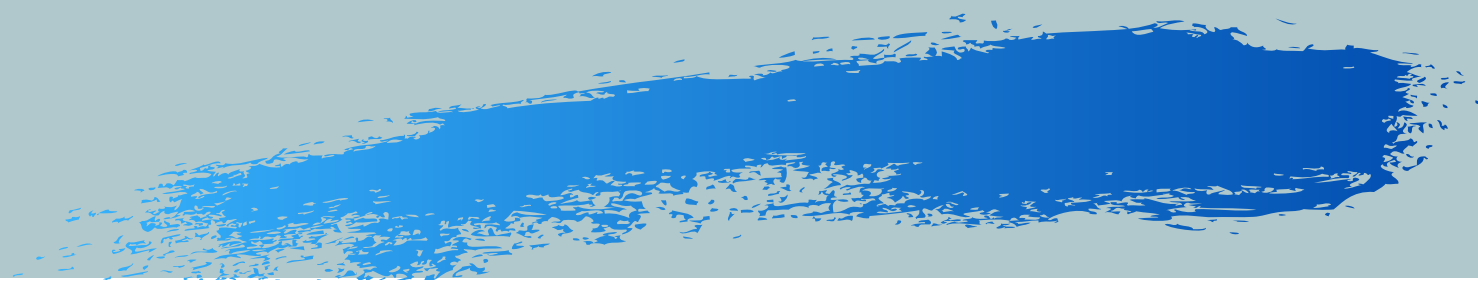
Matthew Rayment

- Pre-Knowledge: B2+/C1.1
- 2 hours/week
- 35 €
- 2 ECTS

Group 1: Tuesday 04:00 - 05:30 pm

CONTENTS

The focus of this course is communication proficiency in English. This is reinforced through a classroom climate that is both communicative and engaging. Students are encouraged to express sophisticated ideas and opinions in English. Topics will include current affairs as well as cultural aspects of the language (diplomatic language) and the language of debate.



English for Academic Purposes I

641.537

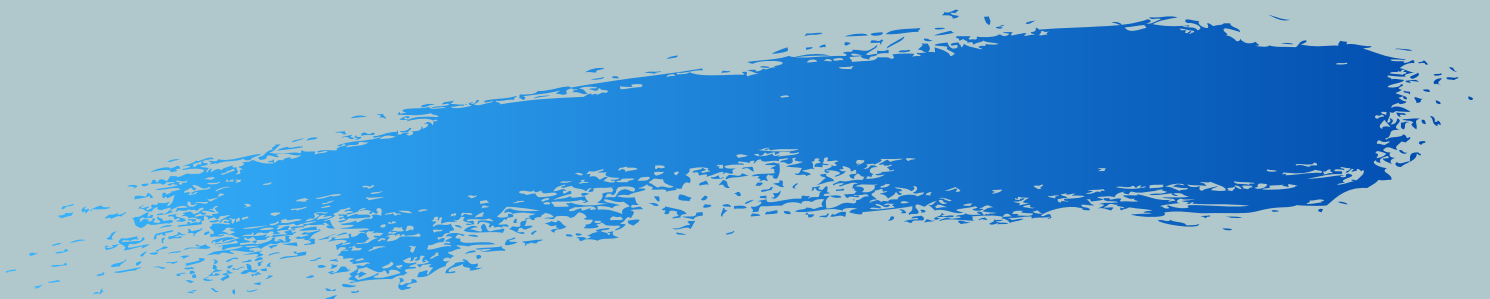
Jennifer Fink

- Pre-Knowledge: B2
- 50 €
- 4 hours/week
- 4 ECTS

Wednesday 12:00 - 03:00 pm

CONTENTS

- This intensive course is designed to prepare international & local students to enter and succeed in a degree program at the Montanuniversität Leoben.
- Coursework includes practice in each of the four language skills, with special emphasis placed on developing students' confidence and flexibility in using English for academic purposes.



English for Academic Purposes II

641.448

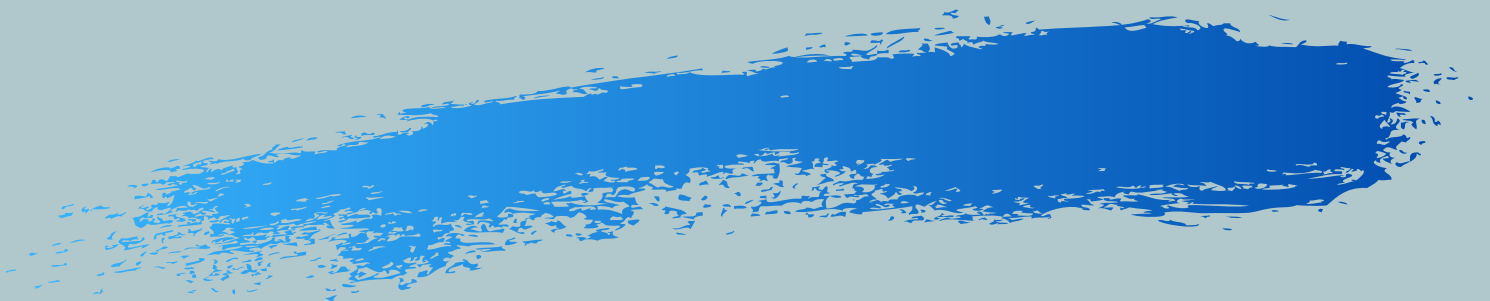
Matthew Rayment

- Pre-Knowledge: B2
- 35 €
- 2 hours/week
- 2 ECTS

Tuesday 1:00 - 2:30 pm

CONTENTS

This course is designed to expand and build on a strong foundation achieved in the Academic English I course to further develop students' use of English in an academic environment. EAP II aims to support students enrolled in English-language degree programs and/or preparing to write and present in an academic context (e.g. abstracts, articles, research proposals, theses) in English.



Exam Prep: TOEFL & IELTS

641.543

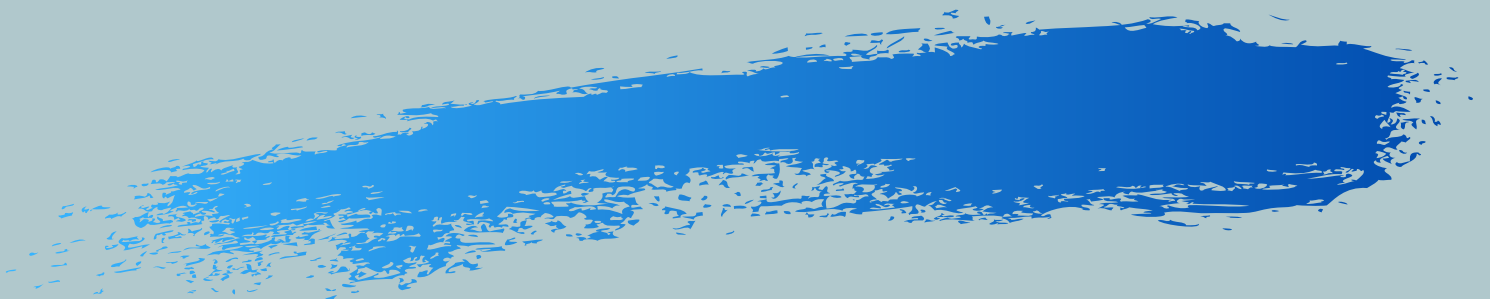
Jennifer Fink

- Pre-Knowledge: B2
- 35 €
- 2 hours/week
- 2 ECTS

Wednesday 03:30 - 05:00 pm

CONTENTS

This exam preparation course will prepare you for the IELTS (International English Language Testing Systems) and/ or the TOEFL (Test of English as a Foreign Language) if you need to study or work where English is the language of communication. IELTS/ TOEFL scores are recognised by universities and colleges, employers, immigration authorities and professional bodies.



English for Science Intermediate B1.2

641.545

Mag. Dominic Welsh

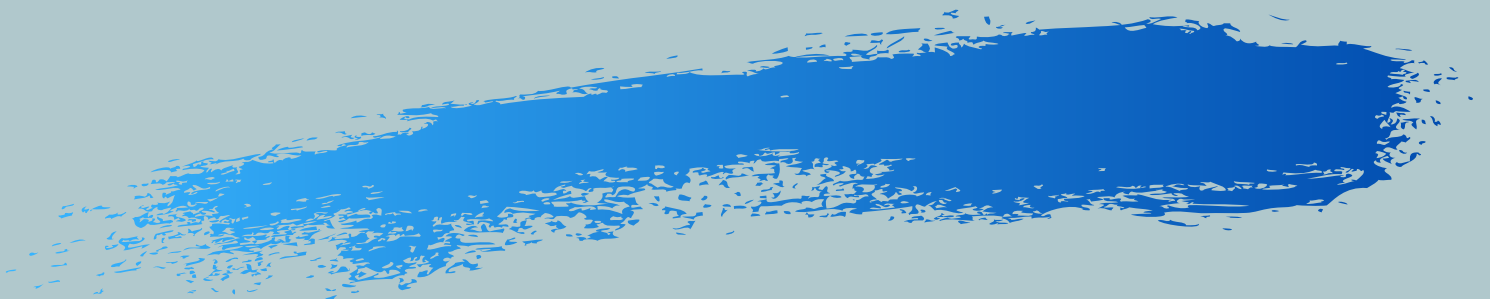
- Pre-Knowledge: B1
- 35 €
- 2 hours/week
- 2 ECTS

Tuesday 04:30 - 06:00 pm

CONTENTS

Students learn:

- To describe objects, properties and processes
- The basic language of math, chemistry, physics as well as engineering (to a very limited level)
- How to exchange technical information, team work on design problems and other problem solving
- To present a technical topic



Communication in Engineering B2.2

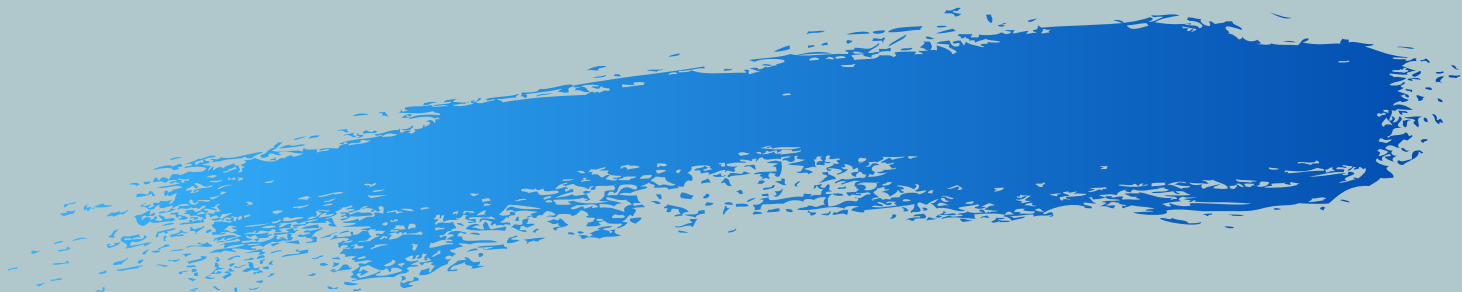
641.547

Mag. Dominic Welsh

- Pre-Knowledge: B2
- 35 €
- 2 hours/week
- 2 ECTS

Tuesday 05:00 - 06:30 pm

CONTENTS

- The course will examine topics of particular interest to (modern) engineers, primarily outside their immediate fields of specialization.
 - These will include risk-management, economic considerations, environmental impact, corporate/institutional accountability (aka CSR) and presentation skills tailored for engineers.
 - Students are expected to bring their knowledge of their specific fields into all aspects of this course.
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French A1.1

641.567

Mag. Martina Reisinger

- Pre-Knowledge: none
- 50 €
- 4 hours/week
- 4 ECTS

Monday & Wednesday 04:45 - 06:15 pm

CONTENTS

The course offers a first introduction to the French language and culture. In addition to topics relevant to everyday life, you will learn a lot about the country and its people and discover some regions of France.



French A2.1

641.569

Mag. Martina Reisinger

- Pre-Knowledge: A1.1
- 50 €
- 4 hours/week
- 4 ECTS

Monday & Wednesday 03:00 - 04:30 pm

CONTENT

You will deepen your basic knowledge and learn to express yourself in new situations in an easily understandable way. At the same time, you will discover some French regions and their particularities.



Spanish A1.1

641.509

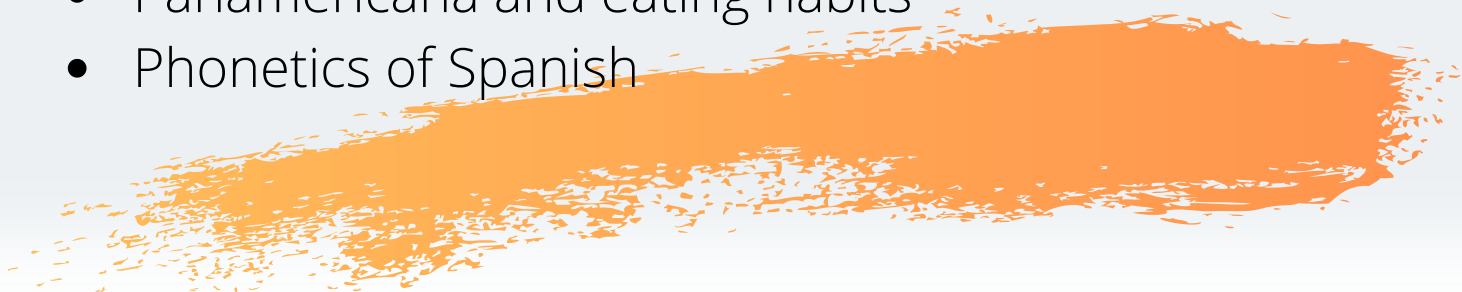
Inmaculada Uclés Córdoba, BA

- Pre-Knowledge: none
- 50 €
- 4 hours/week
- 4 ECTS

Group 1: Tuesday & Thursday 03:30 - 05:00 pm

Group 2: Tuesday & Thursday 05:30 - 07:00 pm

CONTENT

- Basic vocabulary and grammar
 - Basic communication situations (introducing yourself, talking about the family, greetings, giving personal information, making suggestions, ordering in a restaurant, shopping at the market, getting to know authentic situations)
 - Panamericana and eating habits
 - Phonetics of Spanish
- 

Spanish A2.1

641.511

Mag. Francisco Uclés Sánchez

- Pre-Knowledge: A1.1
- 50 €
- 4 hours/week
- 4 ECTS

Tuesday 04:30 - 06:00 pm
Thursday 06:00 - 07:30 pm

CONTENT

At A2 level, students learn to use simple words to describe aspects of the past, the immediate environment and to express themselves in everyday situations and needs. They learn to hold short conversations, to describe everyday life in simple words and to write postcards, simple letters and short stories.



Spanish B1.1

641.613

Mag. Francisco Uclés Sánchez

- Pre-Knowledge: at least A2
- 4 hours/week
- 50 €
- 4 ECTS

Tuesday 03:00 - 04:30 pm

Thursday 04:30 - 06:00

CONTENT

Students learn to make a presentation on a topic from their everyday life, giving short explanations of opinions, plans and actions. They can respond to short questions on the topic and communicate relatively easily in structured situations and short conversations, provided the interlocutors are helpful.



Russian A1.1

641.515

Mag. Galina Kotowsky


Mag. Barbara Leeb

- Pre-Knowledge: none
- 50 €
- 4 hours/week
- 4 ECTS

Group 1: Monday & Thursday 11:00 am - 12:30 pm

Group 2: Monday & Thursday 01:00 - 02:30 pm

CONTENT

- Formal and informal greetings
 - Introductions
 - Inquiring about names telephone numbers, addresses
 - Apologizing
 - Making short routine phone calls
 - Eating out
 - Answering questions at the passport and custom's control at the airport
- 

Russian A2.1

641.517

Mag. Galina Kotowsky

Mag. Barbara Leeb

- Pre-Knowledge: A1
- 50 €
- 4 hours/week
- 4 ECTS

Monday & Thursday 06:30 - 8:00 pm

CONTENT

Topics of everyday life and routine situations at the workplace, such as:

- Weather and climate
- Communication on a business trip
- Booking a hotel (on the phone, by mail)
- Making standard phone calls at the workplace
- Schedules and deadlines, making appointments
- Health, health complaints and medical appointments
- Housing and living, furniture and household appliances



German A1.1

641.549

Mag. Ingrid Unterhauser

Angela Krauhs, MA

- Pre-Knowledge: none
- 50 €
- 4 hours/week
- 4 ECTS

Group 1: Monday & Wednesday 10:45 - 12:15 am

Group 2: Monday & Wednesday 02:45 - 04:15 pm

Contents

- Basic knowledge of the German language
- Basic grammatical structures
- Basic communicative situations (greeting, personal information, suggestions, restaurant, hobbies, opinions, describing the way etc.)



German A1.2

641.550

Mag. Ingrid Unterhauser
Angela Krauhs, MA

- Pre-Knowledge: A1.1
- 50 €
- 4 hours/week
- 4 ECTS

Group 1: Monday & Thursday 10:45 - 12:15 am

Group 2: Monday & Thursday 02:30 - 04:00 pm

Contents

- Repetition and consolidation of German level A1.1
- Vocabulary expansion and revision
- Basic grammar topics such as reflexive verbs, conjunctions, tenses and articles
- Topics: job, family, living, culture, visits, work, nutrition
- Working on and improving the four language skills
- Instructions for autonomous language acquisition



German B1.1

641.557

Mag. Ingrid Unterhauser

Angela Krauhs, MA

- Pre-Knowledge: A2
- 50 €
- 4 hours/week
- 4 ECTS

Monday & Wednesday 09:00 - 10:30 am

Contents

- Communication in a wide range of familiar situations
- Topics: friendship, studies and work, health issues, sport and nutrition
- Focus on the culture of the German speaking countries, economic issues, today's society, public services and administration
- Advanced grammar: the use of adjectives as nouns, n-Deklination, Präteritum, Futur I, Infinitiv mit "zu", Konjunktiv II der Vergangenheit, Adjektivdeklinaton im Genitiv

German B2.1

641.559

Mag. Leonore Peer, BA

- Pre-Knowledge: B1
- 50 €
- 4 hours/week
- 4 ECTS

Wednesday 04:00 - 07:00 pm

Contents

- Development of the four skills (reading, listening, writing and speaking) on a range of current topics
- Grammar consolidation
- Vocabulary expansion
- Use of the language in private, professional and academic contexts



German C1.1

641.583

Mag. Leonore Peer, BA

- Pre-Knowledge: B2
- 50 €
- 4 hours/week
- 4 ECTS

Tuesday 03:00 - 06:00 pm

Contents

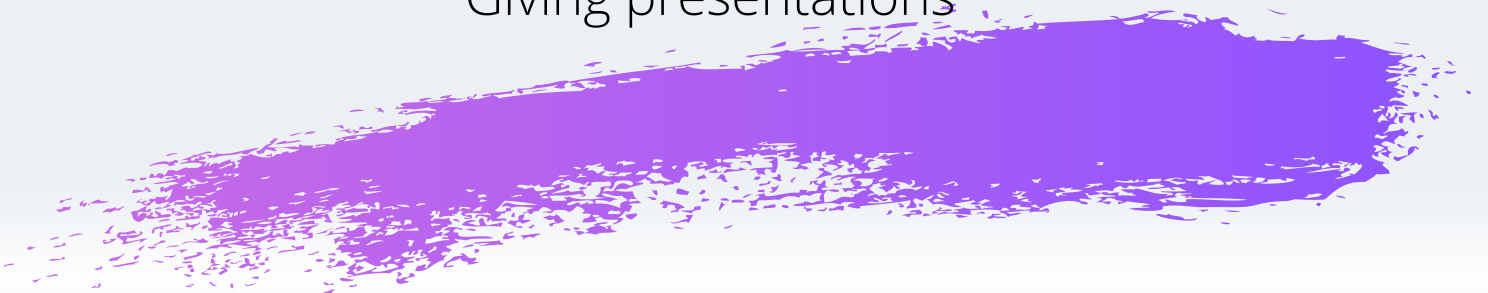
Perfecting your language skills:

Writing texts for social, professional and/or academic purposes

and using connectors and cohesive devices in text production

Discussing current topics and improving communicative skills

Giving presentations



Soft Skills



Learn easier. Stay motivated.

641.519

Barbara Tolliner

- Pre-Knowledge: none
- 25 €
- Blocked Sessions
- 0,53 ECTS

Group 1: Monday 06:15 - 07:45 pm

Group 2: Wednesdays 06:15 - 07:45 pm

Content

- Time management

Finding more time with the right structure

Tracking down time and energy thieves

Using the day to the full

- Motivation

Visualise goals

Building up skills step by step

Establish rituals and routines

- Concentration

Get in the mood for a task

Distracting distractions

Simple concentration exercises for in between

- Self-confidence

Systematically reduce insecurity

Finding confidence in yourself to solve difficult tasks

Successfully passing major exams

Coping with difficult situations. Developing resilience.

641.676

Barbara Tolliner

- Pre-Knowledge: none
- 25 €
- Blocked Session
- 0,53 ECTS
- Active Participation

Tuesday 06:15 - 07:45 pm

Content

The reasons for a crisis can be manifold. What throws us off track depends not only on what happens, but also on how we evaluate what has happened. This is a decisive factor - but of course not everything.

The course aims to encourage students to activate their resilience in order to go through turbulent phases strengthened and successfully.



Fundamental Course in Philosophy & Ethics I

641.523

Markus Plöbst

- Pre-Knowledge: none
- 35 €
- 2 hours/week
- 2 ECTS
- Active Participation

Wednesday 03:00 - 04:30 pm

Content

This course gives an introduction to philosophy in the time-scale between Antiquity and the Middle Ages as well as to philosophers and philosophical trends of these periods. Furthermore, various ethical and philosophical considerations will be dealt with.



Fundamental Course in Philosophy & Ethics III

641.525

Markus Plöbst

- Pre-Knowledge: Philosophy and Ethics I and II
- 35 €
- 2 hours/week
- 2 ECTS
- Active Participation

Wednesday 04:30 - 06:00 pm

Content

The course covers questions and issues concerning reality, in terms of that being a concept which modern-day members of society can grasp.



Rhetoric and Presentation Skills - Basics

641.527

Tayo Oluyemi

- Pre-Knowledge: none
- 35 €
- Blocked Sessions
- 2 ECTS

Content

- Basic rhetoric and presentation techniques
- Design and structuring of presentations and discussions
- Preparation and presentation performance, including video analysis
- Feedback and comments on language, voice and body language
- Use of media



Effective Meetings and Negotiations in English - B2

641.531

Dominic Welsh

- Pre-Knowledge: English B2
- 35 €
- Blocked Sessions
- 1 ECTS

Content

How to Convince and Prevail – Even in a Foreign Language:

- Meetings and negotiations in the English language.
- Effective communication and negotiation skills
- Increase confidence when using English with clients, colleagues and suppliers in meetings and negotiations
- Improve the participants' meeting and negotiation ability so that he/she is equipped to achieve objectives at meetings
- Establishing rapport across cultures



Applying for a Job in English

641.532

Desiree Fuchsbichler

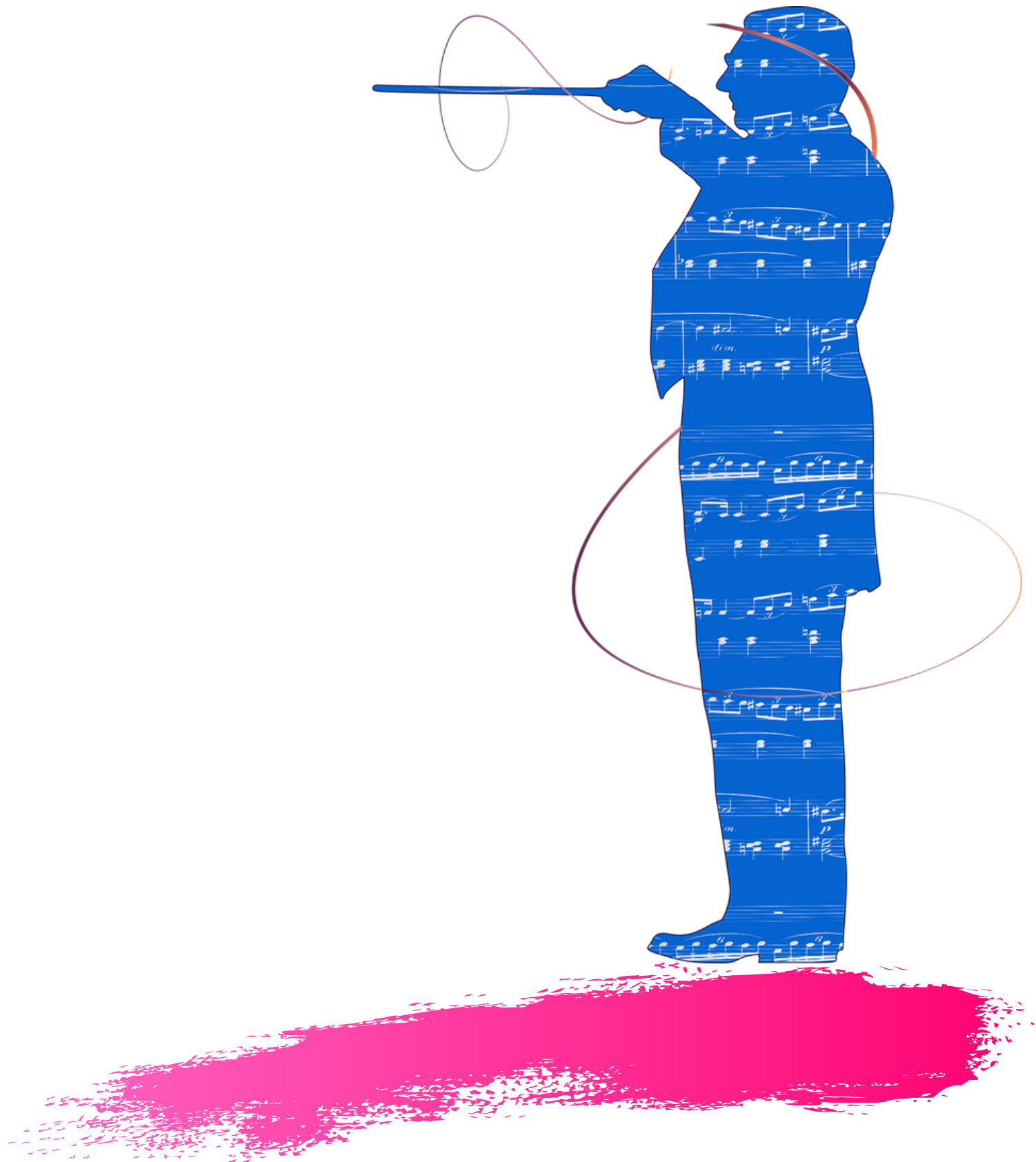
- Pre-Knowledge: English B2
- 35 €
- Blocked Sessions
- 1 ECTS

Content

- Cover Letters: purpose, format essential language
- Resumes/CVs: cultural aspects, style, essential language
- Application Forms: purpose, essential language
- The creative process – creating your personal application documents
- Cultural aspects of interviews
- The language of interviews
- Dealing with challenging interview questions



MUL - Culture



Symphonic Wind Orchestra

641.300

Gloria Ammerer

Entrance requirements: to be able to play an orchestral wind or percussion instrument

- 3 ECTS

- 3 hours/week

Thursday 06:30 - 08:30 pm
Rehearsal room of Bergkapelle
Leoben/Seegraben, Lierwaldgasse 2

CONTENT

- Weekly rehearsals
- Traditional & symphonic wind music
- Become acquainted with musical society's basic structures
- Routine Concerts
- Maintenance of miner's tradition
- Concert and marching band competitions
- Participating in university events (Academic ceremonies, Bierauszug, Ledersprung,...)



Choral Singing

641.147

Mag. Dr. Sarah Kettner

Entrance requirements: everyone who loves to sing

- 3 ECTS
- 2 hours/week

Tuesday 07:00 - 09:00 pm
Aula Montanuniversität

CONTENT

- Preservation and care of traditional songs of the fields miner-, students-, lansquenet- and drinking songs.
- To get to know other fields: motet, miner mass, folk songs from Europe and America, comparison of handed down forms of songs with contemporary composition.
- To meet all song-interested students
- Performances on choral-journeys and festive occasions
- Common activities



Frequently Asked Questions

- **When do the courses start?**
All courses (except blocked courses) start in the first week of the winter term.
- **Do the courses start s.t. or c.t.?**
All courses start s.t., which means exactly at the specified time.
- **Is attendance mandatory in the courses?**
Yes, since the courses are “integrated courses”, attendance is mandatory.
- **Do I get ECTS points for successful participation in the courses?**
If you fulfil the necessary attendance requirement and, if applicable, take an exam at the end of the semester, you will receive ECTS points for the course. You can see the number of ECTS points in the course description.
- **Do I need prior knowledge to attend a language course?**
All language courses (except English) start at beginner level. English courses start at level B1.
- **Can I take the courses for credit as an elective subject?**
All courses can be credited as elective subjects.



- What language certificates are available and how can I obtain them?

Courses are offered to prepare for the following internationally recognized certificates: TOEFL & IELTS, BEC-Vantage (B2 Business English), DELE - Spanish (level A1 – C1). The certificate examinations are taken at the relevant institutions outside the University of Leoben. Detailed information regarding registration deadline, examination fee and examination dates can be obtained from the lecturers in the courses.

- Who is allowed to participate in the courses?

All students and staff of the University of Leoben as well as students of other universities in Austria are allowed to participate.

- How can I register for the courses?

You can register for the courses on MuOnline.

- How much do the courses cost?

The price of the courses depends on the ECTS points to be achieved. Courses with 4 ECTS points cost € 50, with 3 ECTS points € 45, with 2 ECTS points € 35, with 1 ECTS point € 35 and with 0.53 ECTS points € 25.

- How do I pay for the course?

Payment for the course can be made by bank transfer to the following account:

Bank account: Steiermärkische Sparkasse

Recipient: ZSBK University of Leoben

IBAN: AT61 2081 5000 4126 9531

Please indicate the 6-digit course number and your matriculation number as purpose of payment.



- **What happens if I do not pay the course fee in time?**
If you do not pay the course fee in time, you will be re-registered on the waiting list and your place will be given to another student.
- **When can I register?**
Registration is possible from 22 August 2022 onMuOnline.
- **Can I also pay in cash in person?**
Due to COVID19, cash payment of the course fee is only possible in exceptional cases by prior appointment.
- **Do I have to pay for the course immediately?**
Please transfer the course fee by 14 October 2022. After that, your place will be given to someone else.
- **How many participants are required for a course to take place?**
A language course takes place with at least 10 participants and a seminar with at least 10 participants.
- **What is the maximum number of participants?**
A maximum of 20 participants can take part in language courses and a maximum of 20 participants in seminars.
- **Where can I get information about the time and place of the course?**
Information on the start of the course and the venue can be found on MuOnline.
- **Do the courses take place online the whole semester?**
No, the courses will be held in class again as soon as the current situation allows.
- **I am on the waiting list. Should I still transfer the course fee?**
Please only transfer the course fee if you have a fixed place.



- Do I have to take an exam at the end of the semester?

In our language courses, we have continuous assessment. To successfully complete the course, you must meet the course requirements (e.g. attendance, homework, final exam etc.) which you can find on MuOnline. Your instructor will explain the details in the course.

- I have registered for a course and now do not want to take part. Can I still cancel my registration?

You can deregister from a course or transfer to another course until 21 October 2022 without giving reasons. After this deadline, you can deregister only in exceptional cases (confirmed serious illness, accident, etc.).

- I am a university employee, how can I register?

If you are a university employee, please register at our office by calling 03842-402/6410 or 6401 or by emailing zsbk@unileoben.ac.at.



Any more Questions?

Feel free to contact us:

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