



ZENTRUM FÜR SPRACHEN, BILDUNG UND KULTUR

It's a strange world of language in which
skating on thin ice can get you into hot
water.

[Franklin P. Jones]

Course Programme Summer Term 2022

Foreign Language Proficiency & Key Competencies
Sprachkurse und Schlüsselkompetenzen

Zentrum Sprachen Bildung Kultur
Montanuniversität Leoben

Peter-Tunner-Straße 15
8700 Leoben
+43 3842 402 6410



Registration

- Registration via MuOnline
- For a fixed place make sure to pay the course fee by 28 January 2022.
- If you are on the waiting list, you will be automatically transferred to a fixed place if a place becomes available.
- Cancellation/change of booking is possible until 21 February 2022 (after that only in case of serious illness, accident, etc.)



Course Payment

Please transfer the course fee to the following account:

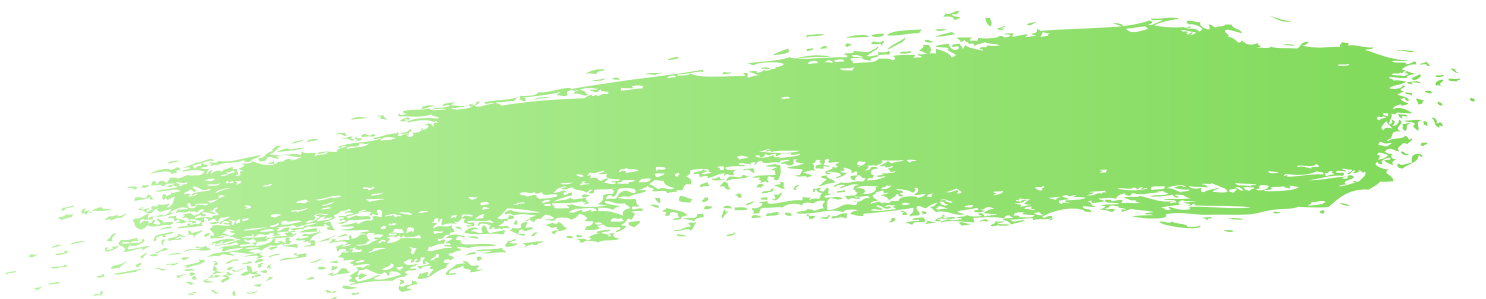
Steiermärkische Sparkasse
Recipient: ZSBK Montanuniversität Leoben
IBAN: AT61 2081 5000 4126 9531
BIC: STSPAT2GXXX

Please enter the 6-digit number of the course +
your "Matrikelnummer" (enrollment number)
as purpose of payment

Cash payment is only possible by prior
appointment!



Languages



English 2: Language Consolidation B2

641.540


Mag. Petra Kletzenbauer
Mag. Elfriede Lubensky - Marchler

- Pre-Knowledge: B1
- 50 €
- 4 hours/week
- 4 ECTS

Group 1: Monday & Thursday 05:30 - 06:30 pm

Group 2: Monday & Thursday 06:30 - 08:00 pm

CONTENTS

- The emphasis of this course is on extending and using what you know.
 - It is designed to improve your overall level of English and to increase your ability in English to a higher level to help you achieve your professional, academic or personal goal.
 - It focuses on presenting natural, real-world grammar and vocabulary in meaningful and enjoyable ways and improving all four language skills.
 - Vocabulary expansion
 - Discussing current affairs, small talk, socializing
- 

English 4: Advanced C1.2

641.542

Desirée Fuchsbichler

- Pre-Knowledge: B2+/C1.1
- 2 hours/week
- 35 €
- 2 ECTS

Group 1: Tuesday 04:00 - 05:30 pm

Group 2: Tuesday 05:45 - 07:15 pm

CONTENTS

The focus of this course is communication proficiency in English. This is reinforced through a classroom climate that is both communicative and engaging. Students are encouraged to express sophisticated ideas and opinions in English. Topics will include features of fluent speech, the language of persuasion, pitching ideas, and the language of presentations.



English for Academic Purposes

641.538

Jennifer Fink

- Pre-Knowledge: B2
- 50 €
- 4 hours/week
- 4 ECTS

Wednesday 12:00 - 03:00 pm

CONTENTS

- This intensive course is designed to prepare international & local students to enter and succeed in a degree program at the Montanuniversität Leoben.
- Coursework includes practice in each of the four language skills, with special emphasis placed on developing students' confidence and flexibility in using English for academic purposes.



English for Academic Purposes

II

641.448

Desirée Fuchsbichler

- Pre-Knowledge: B2
- 35 €
- 2 hours/week
- 2 ECTS

Tuesday 1:00 - 2:30 pm

CONTENTS

This course is designed to expand and build on a strong foundation achieved in the Academic English I course to further develop students' use of English in an academic environment. EAP II aims to support students enrolled in English-language degree programs and/or preparing to write and present in an academic context (e.g. abstracts, articles, research proposals, theses) in English.



English Business Focus B2

641.544

Mag. Elfriede Lubensky - Marchler

- Pre-Knowledge: B2
- 45 €
- 3 hours/week
- 3 ECTS

Thursday 05:00 - 07:15 pm

CONTENTS

- Preparation for BEC Vantage
- Editing business texts
- Raising and improving awareness of intercultural understanding
- Business correspondence
- Current business topics



Exam Prep: TOEFL & IELTS

641.546

Jennifer Fink

- Pre-Knowledge: B2
- 35 €
- 2 hours/week
- 2 ECTS

Wednesday 03:30 - 05:00 pm

CONTENTS

This exam preparation course will prepare you for the IELTS (International English Language Testing Systems) and/ or the TOEFL (Test of English as a Foreign Language) if you need to study or work where English is the language of communication. IELTS/ TOEFL scores are recognised by universities and colleges, employers, immigration authorities and professional bodies.



English For Science - Upper Intermediate B2.1

641.548

Mag. Dominic Welsh

- Pre-Knowledge: B1
- 35 €
- 2 hours/week
- 2 ECTS

Tuesday 04:30 - 06:00 pm

CONTENTS

- Discussions on “popular” technical topics from science/technology pages or newspapers
- Some reading of engineering/scientific texts, taken from journals – depending on the interests, initiative of the students



Advanced English Communication In Engineering C1


641.552

Mag. Dominic Welsh

- Pre-Knowledge: B2+/C1
- 2 hours/week
- 35 €
- 2 ECTS

Tuesday 06:15 - 07:45 pm

CONTENTS

- The course will examine topics of particular interest to (modern) engineers, primarily outside their immediate fields of specialization.
 - These will include risk-management, economic considerations, environmental impact, corporate/institutional accountability (aka CSR) and presentation skills tailored for engineers.
 - Students are expected to bring their knowledge of their specific fields into all aspects of this course.
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French A1.2

641.668

Mag. Martina Reisinger

- Pre-Knowledge: A1.1
- 50 €
- 4 hours/week
- 4 ECTS

Monday & Wednesday 04:45 - 06:15 pm

CONTENTS

You will build on your basic knowledge and learn to express yourself clearly in familiar situations.

You discover other French regions.

You can use simple linguistic means to talk about known topics, such as travel, friends, family or leisure time and write short, simple texts.



French A2.2

641.586

Mag. Martina Reisinger

- Pre-Knowledge: A2.1
- 50 €
- 4 hours/week
- 4 ECTS

Monday & Wednesday 03:00 - 04:30 pm

CONTENT

In this course you will discover new facets of the French language and culture and learn many interesting facts about the country and its people.

You can talk about current topics (e.g. ecology), make phone calls, talk about festivals and traditions and discuss personal lifestyles.



Spanish A1.2

641.510

Inmaculada Uclés Córdoba, BA

- Pre-Knowledge: A1.1
- 50 €
- 4 hours/week
- 4 ECTS

Group 1: Tuesday & Thursday 03:30 - 05:00 pm

Group 2: Tuesday & Thursday 05:30 - 07:00 pm

CONTENT

- Everyday communication situations (making suggestions, ordering in a restaurant, talking about leisure activities, expressing one's opinion, describing the way, talking about clothes, describing a flat, giving quantities, etc.).
- Intercultural topics
- Speaking about the future, probability and possibility



Spanish A2.2

641.512

Mag. Francisco Uclés Sánchez

- Pre-Knowledge: A2.1
- 50 €
- 4 hours/week
- 4 ECTS

Tuesday 05:30 - 07:00 pm
Thursday 06:00 - 07:30 pm

CONTENT

- Developing the four skills: listening, speaking, reading and writing
- Communication in private and business contexts
- Expanding vocabulary
- Grammar skills
- Focus on cultural and political topics of Spain and Latin America



Spanish B1.2/DELE Preparation


641.622

Mag. Francisco Uclés Sánchez

- Pre-Knowledge: at least A2
- 35 €
- 2 hours/week
- 2 ECTS

Tuesday 04:00 - 05:30 pm

CONTENT

- Expressing feelings
 - Talking about relationships and personal conflicts
 - Describing celebrations and events
 - Expressing wishes, opinions, values and beliefs
 - Parejas famosas del mundo hispano
 - La fiesta de los 15 años en Latinoamérica
 - Spanish at work: Industry 4.0
 - Extension of grammatical competence
 - Preparation for the DELE exam (levels A1 - C1)
- 

Spanish for Professional Purposes

641.584

Mag. Francisco Uclés Sánchez

- Pre-Knowledge: at least A2
- 35 €
- Blocked Sessions
- 1 ECTS

Thursday 04:30 - 06:00 pm

CONTENT

- Standard situations at the workplace, such as arranging and conducting meetings, making complaints and requests
 - Motivation and communication at the workplace, conflict management
 - Applying for a Job in a Spanish
 - Talking about manufacturing processes
 - Talking about industry 4.0 and the digitalization of the economy
 - Grammar review
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Russian A1.2

641.516

Mag. Galina Kotowsky

Mag. Barbara Leeb

- Pre-Knowledge: A1.1
- 50 €
- 4 hours/week
- 4 ECTS

Group 1: Monday & Thursday 11:00 am - 12:30 pm

Group 2: Monday & Thursday 01:30 - 03:00 pm

CONTENT

- Talking about spare time and recreation
- Talking about university programs
- Describing a typical day/ week
- Giving directions
- Making short phone calls
- Describing a job and workplace
- Making appointments



Russian A2.2

641.518

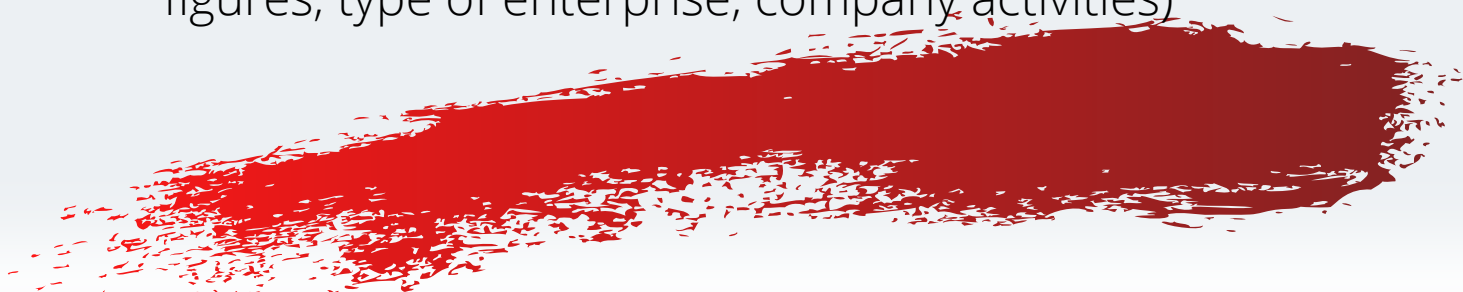
Mag. Galina Kotowsky

Mag. Barbara Leeb

- Pre-Knowledge: A2.1
- 50 €
- 4 hours/week
- 4 ECTS

Monday & Thursday 04:30 - 06:00 pm

CONTENT

- Writing CVs, talking about one's life, education and competences
 - Analyzing job descriptions and professional requirements
 - Speaking about plans for the future
 - Taking part in a job interview
 - Attending trade fairs and exhibitions
 - Describing goods and services
 - Writing invitations
 - Preparing a company presentation (basic indicators, key figures, type of enterprise, company activities)
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German A1.1

641.554

Mag. Ingrid Unterhauser
Angela Krauhs, MA

- Pre-Knowledge: none
- 50 €
- 4 hours/week
- 4 ECTS

Monday, Wednesday, Thursday
01:00 - 02:30 pm (14.02. - 07.04.2022)

Contents

- Basic knowledge of the German language
- Basic grammar
- Basic communicative situations (greeting, giving personal information, suggestions, restaurant, hobbies, opinions, etc.)



German A1.2

641.556

Mag. Ingrid Unterhauser
Angela Krauhs, MA

- Pre-Knowledge: A1.1
- 50 €
- 4 hours/week
- 4 ECTS

Monday, Wednesday, Thursday
01:00 - 02:30 pm (09.05. - 30.06.2022)

Contents

- Repetition and consolidation of German level A1.1
- Vocabulary expansion and revision
- Basic grammar topics such as reflexive verbs, conjunctions, tenses and articles
- Topics: job, family, living, culture, visits, work, nutrition
- Working on and improving the four language skills
- Instructions for autonomous language acquisition



German A2.2

641.558

Mag. Ingrid Unterhauser
Angela Krauhs, MA

- Pre-Knowledge: A2.1
- 50 €
- 4 hours/week
- 4 ECTS

Monday & Wednesday 09:00 - 10:30 am

Contents

- Vocabulary expansion and revision
- New aspects of grammar, such as the passive voice, prepositions, conjunctions
- Topics: learning languages, the media, tourism, weather and climate, mobility, working abroad



German B1.2

641.580

Mag. Ingrid Unterhauser
Angela Krauhs, MA

- Pre-Knowledge: B1.1
- 50 €
- 4 hours/week
- 4 ECTS

Monday & Wednesday 10:45 am - 12:15 pm

Contents

- More complex situations of communication
- Topics: language, further training, job interview, issues of politics and today's society, environment, climate and visions for the future
- Focus on the culture of the German speaking countries, education, economic issues, today's society, public services and administration



German B2.2

641.582

Mag. Ingrid Unterhauser

Angela Krauhs, MA

- Pre-Knowledge: B1.1
- 50 €
- 4 hours/week
- 4 ECTS

Wednesday 04:00 - 06:00 pm (16.02. - 06.04.2022)

Wednesday 04:00 - 07:00 pm (11.05. - 22.06.2022)

Contents

- Developing the four skills reading, listening, writing and speaking for private, professional and academic purposes
- Expansion of vocabulary, discussion of current topics
- Review of basic grammar and advanced grammar concepts



German for Professional and Academic Purposes 2 - Applying for a Job in German (B2+/C1)

641.675

Mag. Leonore Peer

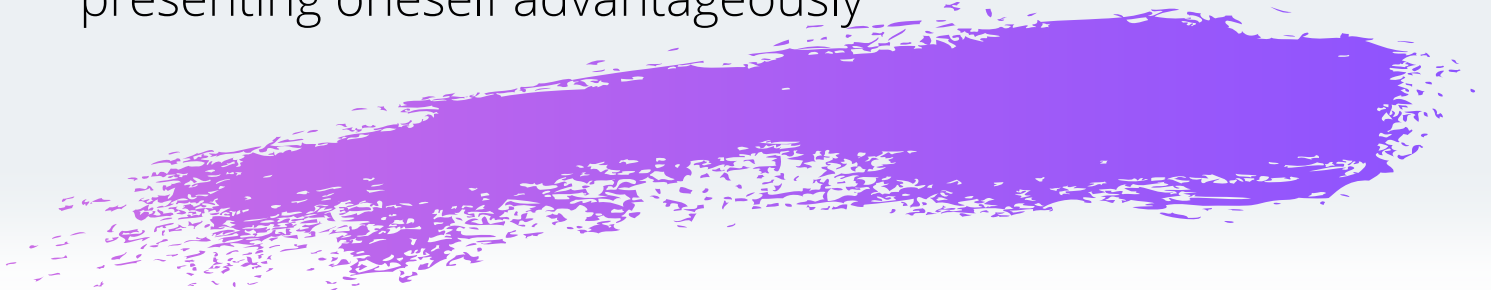
- Pre-Knowledge: B2
- 35 €
- Blocked Sessions
- 1 ECTS

Monday 04:30 - 06:00 pm (07.03. - 21.03.2022)

Monday 03:00 - 06:15 pm (28.03.2022)

Contents

- Composing cover letters/ motivation letters
- Writing CVs
- Designing application portfolios
- Preparing for a job interview
- Role-playing standard situations in job interviews
- Dealing with (difficult) questions during a job interview and presenting oneself advantageously



Soft Skills



Effective Presentation Skills in English - B2

641.598

Mag. Petra Kletzenbauer

- Pre-Knowledge: B1+/B2
- 35 €
- Blocked Sessions
- 1 ECTS

April 01 & 08: 02:00 - 05:00 pm

May 13: 02:00 - 04:15 pm

May 14: 09:00 am - 12:00 pm

Content

- Perfecting your presentation skills in English by engaging in group activities designed to provide students with experience of speaking in front of a group and emphasising on peer feedback
- This course aims at developing these skills and takes students systematically through the key stages of making presentations in English, from planning and introducing to concluding and handling questions



Intercultural Competence and Communication - B2

641.534

Mag. Leonore Peer

- Pre-Knowledge: B2
- 35 €
- Blocked Sessions
- 1 ECTS

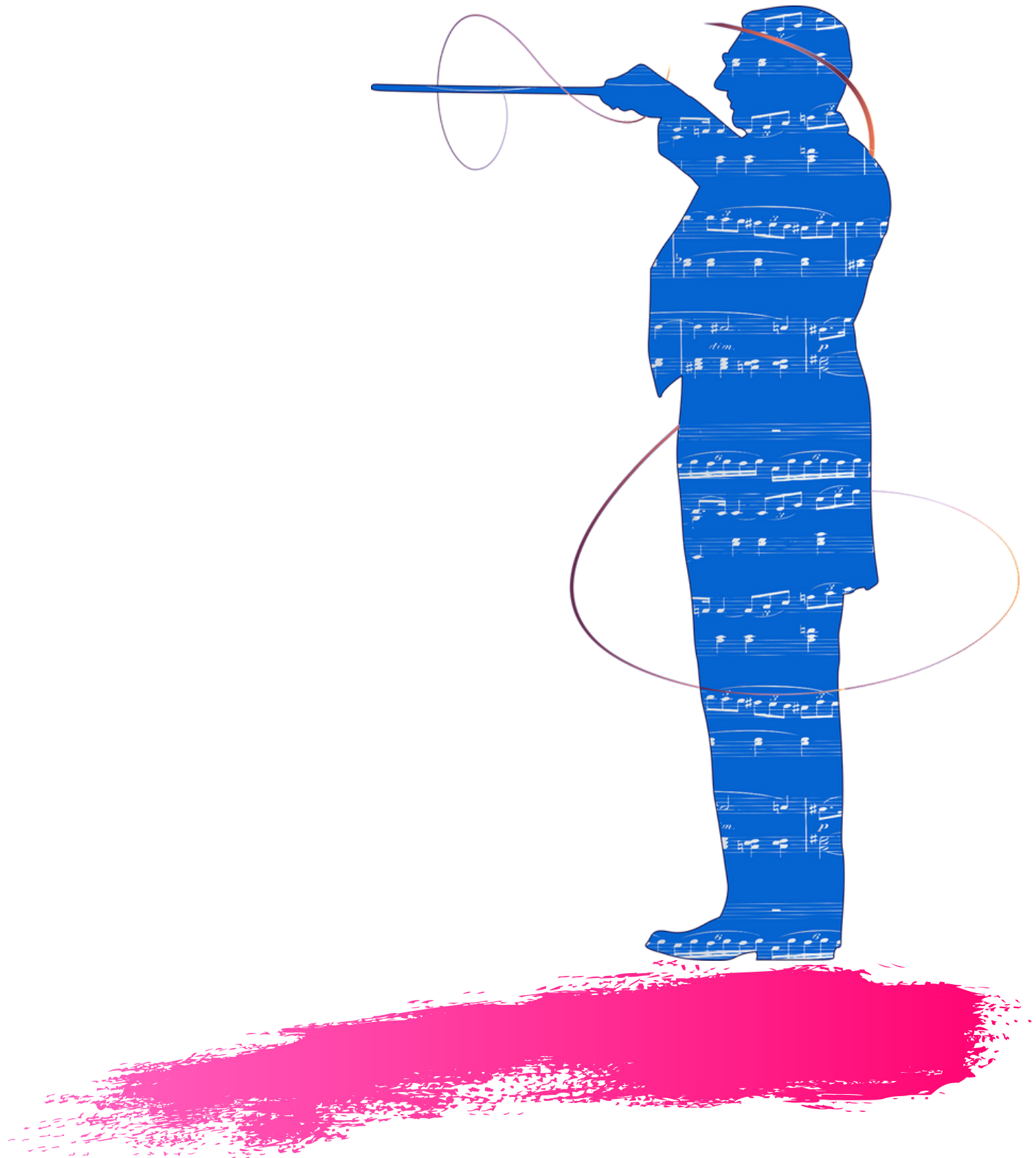
May 13 & 20, June 03 & 10
02:00 -04:00 pm

Content

- Defining and highlighting the importance of intercultural awareness and social competence when working with people of different cultural backgrounds within a variety of business contexts
- Core topics: dimensions of cultural diversity in international contexts
- Case studies detailing authentic business experience from a variety of countries



MUL - Culture



Symphonic Wind Orchestra

641.301


Gloria Ammerer

Entrance requirements: to be able to play an orchestral wind or percussion instrument

- 3 ECTS
- 3 hours/week

Tuesday & Thursday 06:30 - 08:30 pm
Rehearsal room of Bergkapelle
Leoben/Seegraben, Lierwaldgasse 2

CONTENT

- Weekly rehearsals
 - Traditional & symphonic wind music
 - Become acquainted with musical society's basic structures
 - Routine Concerts
 - Maintenance of miner's tradition
 - Concert and marching band competitions
 - Participating in university events (Academic ceremonies, Bierauszug, Ledersprung,...)
- 

Choral Singing

641.154

Mag. Dr. Sarah Kettner

Entrance requirements: everyone who loves to sing

- 3 ECTS
- 3 hours/week

Tuesday 07:00 - 09:00 pm
Aula Montanuniversität

CONTENT

- Preservation and care of traditional songs of the fields miner-, students-, lansquenet- and drinking songs.
- To get to know other fields: motet, miner mass, folk songs from Europe and America, comparison of handed down forms of songs with contemporary composition.
- To meet all song-interested students
- Performances on choral-journeys and festive occasions
- Common activities



Frequently Asked Questions

- **When do the courses start?**
All courses (except blocked courses) start in the first week of the summer term (beginning on 14 February 2022).
- **Do the courses start s.t. or c.t.?**
All courses start s.t., which means exactly at the specified time.
- **Is attendance mandatory in the courses?**
Yes, since the courses are “integrated courses”, attendance is mandatory.
- **Do I get ECTS points for successful participation in the courses?**
If you fulfil the necessary attendance requirement and, if applicable, take an exam at the end of the semester, you will receive ECTS points for the course. You can see the number of ECTS points in the course description.
- **Do I need prior knowledge to attend a language course?**
All language courses (except English) start at beginner level. English courses start at level B1.
- **Can I take the courses for credit as an elective subject?**
All courses can be credited as elective subjects.



- What language certificates are available and how can I obtain them?

Courses are offered to prepare for the following internationally recognized certificates: TOEFL & IELTS, BEC-Vantage (B2 Business English), DELE - Spanish (level A1 – C1). The certificate examinations are taken at the relevant institutions outside the University of Leoben. Detailed information regarding registration deadline, examination fee and examination dates can be obtained from the lecturers in the courses.

- Who is allowed to participate in the courses?

All students and staff of the University of Leoben as well as students of other universities in Austria are allowed to participate.

- How can I register for the courses?

You can register for the courses on MuOnline.

- How much do the courses cost?

The price of the courses depends on the ECTS points to be achieved. Courses with 4 ECTS points cost € 50, with 3 ECTS points € 45, with 2 ECTS points € 35, with 1 ECTS point € 35 and with 0.53 ECTS points € 25.

- How do I pay for the course?

Payment for the course can be made by bank transfer to the following account:

Bank account: Steiermärkische Sparkasse

Recipient: ZSBK University of Leoben

IBAN: AT61 2081 5000 4126 9531

Please indicate the 6-digit course number and your matriculation number as purpose of payment.



- **What happens if I do not pay the course fee in time?**
If you do not pay the course fee in time, you will be re-registered on the waiting list and your place will be given to another student.
- **When can I register?**
Registration is possible from 10 January 2022 on MuOnline.
- **Can I also pay in cash in person?**
Due to COVID19, cash payment of the course fee is only possible in exceptional cases by prior appointment.
- **Do I have to pay for the course immediately?**
Please transfer the course fee by 28 January 2022. After that, your place will be given to someone else.
- **How many participants are required for a course to take place?**
A language course takes place with at least 10 participants and a seminar with at least 8 participants.
- **What is the maximum number of participants?**
A maximum of 20 participants can take part in language courses and a maximum of 16 participants in seminars.
- **Where can I get information about the time and place of the course?**
Information on the start of the course and the venue can be found on MuOnline.
- **Do the courses take place online the whole semester?**
No, the courses will be held in class again as soon as the current situation allows.
- **I am on the waiting list. Should I still transfer the course fee?**
Please only transfer the course fee if you have a fixed place.



- Do I have to take an exam at the end of the semester?

In our language courses, we have continuous assessment. To successfully complete the course, you must meet the course requirements (e.g. attendance, homework, final exam etc.) which you can find on MuOnline. Your instructor will explain the details in the course.

- I have registered for a course and now do not want to take part. Can I still cancel my registration?

You can deregister from a course or transfer to another course until 21 February 2022 without giving reasons. After this deadline, you can deregister only in exceptional cases (confirmed serious illness, accident, etc.).

- I am a university employee, how can I register?

If you are a university employee, please register at our office by calling 03842-402/6410 or 6401 or by emailing zsbk@unileoben.ac.at.



Any more Questions?

Feel free to contact us:

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