# ENROLMENT FOR THE COURSES AT THE ZSBK (CENTRE FOR LANGUAGE, EDUCATION & CULTURE)

Online Enrolment until 15.02.2021

- via MUonline
- Online transfer only if you get a fixed place
- if you get a place on the waiting list please come to our personal enrolment

Online grace-period

16.02.2021 -26.02.2021

- Registration for courses in person
- Free cancellations or possible changes

\*Chargeable cancellation

27.02.2021 - 07.03.2021

• Cancellation fee 3 €

\*In exceptional cases (proof of accident, protracted injury or illness - medical certificate) a free cancellation is possible even after the cancellation deadline

### **COURSE FEES AND ONLINE ENROLMENT**

Course fees @ ZSBK (Centre for Language, Education & Culture)			
	Hours	Students	Employees
Foreign Language Course & Education Classes	2 SWS	€ 35,-	€ 90,-
Foreign Language Course	3 SWS	€ 45,-	€ 100,-
Foreign Language Course	4 SWS	€ 50,-	€ 120,-
Soft Skills	1 SWS	€ 35,-	€ 90,-
Motivation / Selbstorganisation	0,53 SWS	€ 25,-	€ 50,-

• For the employees of the Montan University the registration for the courses are only per Mail <a href="mailto:zsbk@unileoben.ac.at">zsbk@unileoben.ac.at</a>.

The payment of the course fee is online or via "interne Verrechnung".

#### **ONLINE ENROLMENT**

FIRST COME, FIRST SERVED



## until 15.02.2021

#### **ONLINE BANKING**

**Bank details: Steiermärkische Sparkasse** Recepient: ZSBK Montanuniversität Leoben

IBAN: AT61 2081 5000 4126 9531

BIC: STSPAT2GXXX

!!! IMPORTANT !!!

Indicate the following information in the field "PURPOSE": the 6-digit number of the course + your enrollment number

Note that in case of bank transfers from accounts outside of Austria any expenses and additional fees mut be covered by you.

In case we do not receive your payment by 15th February 2021, you will automatically be de-registered from the course!



- Between 27.02.2021 and 07.03.2021
- The cancellation fee is € 3,00 for each cancellation and/or change of course
- In exceptional cases (accident, long term injury etc.) cancellations are free of charge.

