



**The beautiful thing about  
learning is nobody can  
take it away from you.  
(B.B. King)**

## Course Programme Summer Term 2024

**Foreign Language Proficiency & Key Competencies  
Language Proficiency and Key Competencies**

Languages, Learning and Culture  
**Montanuniversität Leoben**

Peter-Tunner-Straße 15  
8700 Leoben  
+43 3842 402 6410



# Registration

- Registration via MuOnline
- For a fixed place make sure to pay the course fee by **04.03.2024**.
- If you are on the waiting list, you will be automatically transferred to a fixed place if a place becomes available.
- Cancellation/change of booking is possible until **15.03.2024** (after that only in case of serious illness, accident, etc.)

# Course Payment

Please transfer the course fee to the following account:

Steiermärkische Sparkasse

Recipient: ZSBK Montanuniversität Leoben

IBAN: AT61 2081 5000 4126 9531

BIC: STSPAT2GXXX

**Please enter the 6-digit number of the  
course + your "Matrikelnummer"  
(enrollment number)  
as purpose of payment**

**Cash payment is only possible by prior  
appointment!**

# Languages

**SPANISH**

**GERMAN**

**FRENCH**

***English***

# English 2: Language Consolidation B2

641.540

Mathew Rayment

- Pre-Knowledge: B1
- 50 €
- 4 hours/week
- 4 ECTS

Monday 15:00 - 18:15

## CONTENT

- The emphasis of this course is on extending and using what you know.
- It is designed to improve your overall level of English and to increase your ability in English to a higher level to help you achieve your professional, academic or personal goal.
- It focuses on presenting natural, real-world grammar and vocabulary in meaningful and enjoyable ways and improving all four language skills.
- Vocabulary expansion
- Discussing current affairs, small talk, socializing

# English 4: Advanced C1.2

641.542

Mathew Rayment

- Pre-Knowledge: B2+/C1.1
- 2 hours/week
- 35 €
- 2 ECTS

Tuesday 16:00 - 18:00

## CONTENT

The focus of this course is communication proficiency in English. This is reinforced through a classroom climate that is both communicative and engaging. Students are encouraged to express sophisticated ideas and opinions in English. Topics will include features of fluent speech, the language of persuasion, pitching ideas, and the language of presentations.

# English for Academic Purposes

641.538

Jennifer Fink

- Pre-Knowledge: B2
- 50 €
- 4 hours/week
- 4 ECTS

Wednesday 12:00 - 15:00

## CONTENT

- This intensive course is designed to prepare international & local students to enter and succeed in a degree program at the Montanuniversität Leoben.
- Coursework includes practice in each of the four language skills, with special emphasis placed on developing students' confidence and flexibility in using English for academic purposes.

# English for Academic Purposes

## II

641.448

Mathew Rayment

- Pre-Knowledge: B2
- 35 €
- 2 hours/week
- 2 ECTS

Monday 13:00 - 14:30

### CONTENT

This course is designed to expand and build on a strong foundation achieved in the Academic English I course to further develop students' use of English in an academic environment. EAP II aims to support students enrolled in English-language degree programs and/or preparing to write and present in an academic context (e.g. abstracts, articles, research proposals, theses) in English.



# English Business Focus B2

641.544

Mathew Rayment

- Pre-Knowledge: B2
- 45 €
- 3 hours/week
- 3 ECTS

Tuesday 13:15 - 15:45

## CONTENT

- Preparation for BEC Vantage
- Editing business texts
- Raising and improving awareness of intercultural understanding
- Business correspondence
- Current business topics

# Exam Prep: TOEFL & IELTS

641.546

Jennifer Fink

- Pre-Knowledge: B2
- 35 €
- 2 hours/week
- 2 ECTS

Wednesday 15:30 - 17:00

## CONTENT

This exam preparation course will prepare you for the IELTS (International English Language Testing Systems) and/ or the TOEFL (Test of English as a Foreign Language) if you need to study or work where English is the language of communication. IELTS/ TOEFL scores are recognised by universities and colleges, employers, immigration authorities and professional bodies.

# English for Engineers (Polymer Science) - Application of the Basics

641.568

Norbert Berger

- Pre-Knowledge: None
- Blocked Sessions
- 2 ECTS

Course times: see MUonline

## CONTENT

Discussions and activities based on topics in Polymer Science, including:

- The Periodic Table in English
- The pronunciation of Chemistry: from Acrylic to Polyethylene terephthalate
- Polymer Materials (duroplasts, thermoplasts, elastomers & resins; fibres, sheets, tubes & films)
- Why not plastic?
- The extrusion process
- 3-D Printers
- from the well to the nozzle: the logistics of polymer production
- Problem solving meetings

# English for Science Upper-Intermediate B2.1

641.548

Norbert Berger

- Pre-Knowledge: B1
- € 35
- Blocked Sessions
- 2 ECTS

Course times: see MUonline

## CONTENT

- discussions on “popular” technical topics from science/technology pages of newspapers
- some reading of engineering/scientific texts, taken from journals- depending on the interests, initiative of the students

# Advanced English Communication in Engineering C1

641.552

Norbert Berger

- Pre-Knowledge: English B2+/C1
- 35 €
- 2 hours/week
- 2 ECTS

Course times: see MUonline

## CONTENT

The course will examine topics of particular interest to (modern) engineers, primarily outside their immediate fields of specialization. These will include risk-management, economic considerations, environmental impact, corporate / institutional accountability (aka CSR) and presentation skills tailored for engineers. Students are expected to bring their knowledge of their specific fields into all aspects of this English course

# French A1.2

641.668

Martina Reisinger

- Pre-Knowledge: A1.1
- 50 €
- 4 hours/week
- 4 ECTS

Monday & Wednesday 14:30 - 16:45

## CONTENT

You will build on your basic knowledge and learn to express yourself clearly in familiar situations.

You discover other French regions.

You can use simple linguistic means to talk about known topics, such as travel, friends, family or leisure time and write short, simple texts.

# French A2.2

641.586

Martina Reisinger

- Pre-Knowledge: A2.1
- 50 €
- 4 hours/week
- 4 ECTS

Monday & Wednesday 17:00 - 19:15

## CONTENT

In this course you will discover new aspects of the French language and culture and learn many interesting facts about the country and its people.

# Spanish A1.2

641.510

Inmaculada Uclés Córdoba

- Pre-Knowledge: A1.1
- 50 €
- 4 hours/week
- 4 ECTS

Group 1: Monday & Thursday 15:00 - 16:30

Group 2: Monday & Thursday 17:00 - 18:30

## CONTENT

- Everyday communication situations (making suggestions, ordering in a restaurant, talking about leisure activities, expressing one's opinion, describing the way, talking about clothes, describing a flat, giving quantities, etc.).
- Intercultural topics
- Speaking about the future, probability and possibility



# Spanish A2.2

641.512

Francisco Uclés Sánchez

- Pre-Knowledge: A2.1
- 50 €
- 4 hours/week
- 4 ECTS

Tuesday 17:00 - 18:30  
Thursday 17:45 - 19:15

## CONTENT

- Developing the four skills: listening, speaking, reading and writing
- Communication in private and business contexts
- Expanding vocabulary
- Grammar skills
- Focus on cultural and political topics of Spain and Latin America

# Spanish B1.2 / Dele Preparation

641.623

Francisco Uclés Sánchez

- Pre-Knowledge: B1.1
- 50 €
- 4 hours/week
- 4 ECTS

Monday 16:00 - 17:30 &  
Tuesday 18:30 - 20:00

## CONTENT

- Expansion of communicative, grammatical and intercultural competence
- Preparation for the DELE: The Diplomas de Español como Lengua Extranjera (DELE) are official certificates of Spanish language proficiency awarded by the Instituto Cervantes on behalf of the Spanish Ministry of Education and Science.

# Spanish for Professional Purposes

641.584

Francisco Uclés Sánchez

- Pre-Knowledge: at least A2
- 35 €
- Blocked Sessions
- 1 ECTS

Tuesday 15:30 - 17:00

## CONTENT

- Standard situations at the workplace, such as arranging and conducting meetings, making complaints and requests
- Motivation and communication at the workplace, conflict management
- Applying for a Job in a Spanish
- Talking about manufacturing processes
- Talking about industry 4.0 and the digitalization of the economy
- Grammar review

# German A1.1

641.554

Ingrid Unterhauser & Angela Krauhs

- Pre-Knowledge: none
- 50 €
- 4 hours/week
- 4 ECTS

Course times: see MUonline

## CONTENT

- Basic knowledge of the German language
- Basic grammar
- Basic communicative situations (greeting, giving personal information, suggestions, restaurant, hobbies, opinions, etc.)

# German A1.2

641.556

Ingrid Unterhauser & Angela Krauhs

- Pre-Knowledge: A1.1
- 50 €
- 4 hours/week
- 4 ECTS

Course times: see MUonline

## CONTENT

- Repetition and consolidation of German level A1.1
- Vocabulary expansion and revision
- Basic grammar topics such as reflexive verbs, conjunctions, tenses and articles
- Topics: job, family, living, culture, visits, work, nutrition
- Working on and improving the four language skills
- Instructions for autonomous language acquisition

# German A2.1

641.551

Ingrid Unterhauser

- Pre-Knowledge: A1.2
- 4 hours/week
- 50 €
- 4 ECTS

Monday 15:00 - 16:30 &  
Wednesday 15:00 - 16:30

## CONTENT

Vocabulary development on the topics:

- Childhood memories and family stories
- Work and everyday life
- Events, sport and fitness
- Holidays and travel
- Mobility in the city

Grammar extension:

- Connector because, therefore, if and that
- Possessive articles in the nominative, accusative and dative case
- Temporal prepositions about, since, until
- Subjunctive II
- Verbs with alternating prepositions
- Indirect questions with how long and if

# German A2.2

641.558

Angela Krauhs

- Pre-Knowledge: A2.1
- 50 €
- 4 hours/week
- 4 ECTS

Monday 14:45 - 16:15 &  
Thursday 08:30 - 10:00

## CONTENT

- Vocabulary expansion and revision
- New aspects of grammar, such as the passive voice, prepositions, conjunctions
- Topics: learning languages, the media, tourism, weather and climate, mobility, working abroad

# German B1.2

641.580

Ingrid Unterhauser

- Pre-Knowledge: B1.1
- 50 €
- 4 hours/week
- 4 ECTS

Monday 16:45 - 18:15 &  
Wednesday 16:45 - 18:15

## CONTENT

- More complex situations of communication
- Topics: language, further training, job interview, issues of politics and today's society, environment, climate and visions for the future
- Focus on the culture of the German speaking countries, education, economic issues, today's society, public services and administration



# German B2.2

641.582

Leonore Peer & Markus Oberländer

- Pre-Knowledge: B1.1
- 50 €
- 4 hours/week
- 4 ECTS

Monday 16:00 - 17:30 &  
Wednesday 16:00 - 17:30

## CONTENT

- Developing the four skills reading, listening, writing and speaking for private, professional and academic purposes
- Expansion of vocabulary, discussion of current topics
- Review of basic grammar and advanced grammar concepts

# University preparation programme

- 471 € per semester
- 50 € per course

## CONTENTS

The preparation programme of the University of Leoben offers you the possibility to prepare for supplementary examinations in German or English as well as for supplementary examinations from the subjects mathematics, physics and descriptive geometry. You can take the corresponding supplementary examinations as part of this course or also independently of the course. If you pass these exams, you will be optimally prepared for your studies at the University of Leoben.

More detailed information about the preparation programme can be found on the homepage of the university preparation programme:

**<https://ssc.unileoben.ac.at/en/interest-in-studies/university-preparation-programme>**

# Soft Skills



# Effective Presentation Skills in English - B2

641.598

Norbert Berger

- Pre-Knowledge: B1 + B2
- 35 €
- Blocked Sessions
- 1 ECTS

Course times: Tuesday 17:45 - 19:15

## CONTENT

- Perfecting your presentation skills in English by engaging in group activities designed to provide students with experience of speaking in front of a group and emphasising on peer feedback
- This course aims at developing these skills and takes students systematically through the key stages of making presentations in English, from planning and introducing to concluding and handling questions

# Fundamental Course in Philosophy & Ethics II

(only in German)

641.526

Markus Plöbst

- Pre-Knowledge:  
Philosophy and Ethics I
- 35 €
- 2 hours/week
- 2 ECTS

Wednesday 15:30 - 17:00

## CONTENT

This course gives an introduction to philosophy in the time-scale between Middle Ages and the present as well as to philosophers and philosophical trends of these periods. Furthermore, various ethical and philosophical considerations will be dealt with.

# Rhetoric Basics: The Science of Being Right

641.527

Sigrid Maxl-Studler  
(only in German)

- Pre-Knowledge: none
- 2 ECTS
- 35 €

Monday 13:00 - 16:45  
(from 04.03.24 - 22.04.24)

## CONTENT

- Basic rhetorical and persuasive techniques
- Design and structuring of arguments, persuasive presentations, question-and-answer sessions, and discussions
- Preparation and delivery of persuasive and argumentative performances
- Rhetoric, critical analytical thinking, and argumentative skills
- Use of media to persuade



# Advanced Rhetoric: The Science of Negotiating Win-Win

641.528

Sigrid Maxl-Studler & Norbert Berger

- Pre-Knowledge: Rhetoric Basics
- 35 €
- Blocked sessions
- 2 ECTS

Group 1 - German: see MUonline

Group 2 - English: see MUonline

## CONTENT

- From conflict and persuasion to negotiation: mindsets for success
- Understanding positions and interests: the power of active listening
- Being hard on problems and soft on people: developing powers of empathy, process, and framing
- Creative problem solving and value creation for winners in (STEM) research and practice
- Collaborating and networking for success at work.

# Intercultural Competence and Communication - B2

641.534

Norbert Berger

- Pre-Knowledge: Englisch B2
- 35 €
- Blocked sessions
- 1 ECTS

Course times: see MUonline

## CONTENT

- Raising awareness of the importance of intercultural awareness and social competence when working with people from different cultural backgrounds.
- Core topics: Dimensions of cultural diversity and their importance in the workplace.
- Case studies from the professional context from a variety of countries



# Voluntary social work

641.060

Leonore Peer

- Pre-Knowledge: see Muonline
- 4 ECTS

## CONTENT

The students complete a voluntary activity with a recognised sponsoring association.

As part of their voluntary work, students

- voluntarily provide services for others
- within an organisational framework
- free of charge
- for people outside their own household
- with the purpose of promoting the general public or for predominantly social motives,
- without this being done with the intention of gainful employment, on the basis of an employment relationship or as part of vocational training.

# MUL - Culture



# Symphonic Wind Orchestra

641.301

Gloria Ammerer

**Admission requirements:** Mastery of a wind or percussion instrument

- 3 ECTS

- 3 hours/week

Thursday 18:30 - 20:30

## CONTENT

- Regular rehearsals
- Traditional wind music
- Development of symphonic structures of a music society

# Choral Singing

641.154

Sarah Kettner

**Admission requirements:** Members of the University of Leoben "from beginners to Vienna Boys' Choir" are eligible to participate

- 3 ECTS
- 3 hours/week

Tuesday 19:00 - 21:00

## CONTENT

Preservation and care of traditional songs of the fields miner-, students-, lansquenet- and drinking songs.

To get to know other fields: motet, miner mass, folk songs from Europe and America, comparison of handed down forms of songs with contemporary composition.

# Frequently Asked Questions

- **When do the courses start?**

All courses (except blocked courses) start in the first week of the summer term (beginning 04.03.2024).

- **Do the courses start s.t. or c.t.?**

All courses start s.t., which means exactly at the specified time.

- **Is attendance mandatory in the courses?**

Yes, since the courses are “integrated courses”, attendance is mandatory.

- **Can I get ECTS for the courses?**

All courses can be credited as electives.

- **Do I need prior knowledge to attend a language course?**

All language courses (except English) start at beginner level. English courses start at level B1. If you already have skills, please select your level. We will be happy to help you find your course.

- **Can I take the courses for credit as an elective subject?**

All courses can be credited as elective subjects.

- What language certificates are available and how can I obtain them?

Courses are offered to prepare for the following internationally recognized certificates: TOEFL & IELTS, BEC-Vantage (B2 Business English), DELE - Spanish (level A1 – C1). The certificate examinations are taken at the relevant institutions outside the University of Leoben. Detailed information regarding registration deadline, examination fee and examination dates can be obtained from the lecturers in the courses.

- Who is allowed to participate in the courses?

All students and staff of the University of Leoben as well as students of other universities in Austria are eligible to participate.

- How can I register for the courses?

You can register for the courses on MuOnline.

- How much do the courses cost?

The price of the courses depends on the ECTS points to be achieved. Courses with 4 ECTS points cost € 50, with 3 ECTS points € 45, with 2 ECTS points € 35, with 1 ECTS point € 35

- How do I pay for the course?

Payment for the course can be made by bank transfer to the following account:

Bank account: Steiermärkische Sparkasse

Recipient: ZSBK University of Leoben

IBAN: AT61 2081 5000 4126 9531

Please indicate the 6-digit course number and your matriculation number as purpose of payment.

- What happens if I do not pay the course fee in time?

If you do not pay the course fee in time, you will be re-registered on the waiting list and your place will be given to another student.

- When can I register?

Registration is possible from 08.01.2024 on MuOnline.

- Can I also pay in cash in person?

Yes, please come during office hours and by

**prior appointment.**

Monday: 09.00 - 11.30 & 13.00 - 15.30

Tuesday & Thursday: 09.00 - 11.30

Wednesday: 13.00 - 15.30

- Do I have to pay for the course immediately?

Please transfer the course fee by 04.03.2024. After that, your place will be given to someone else.

- How many participants are required for a course to take place?

A course takes place with at least 10 participants.

"Philosophy & Ethics" starts with min. 14 participants.

- What is the maximum number of participants?

A maximum of 20 participants can take part in language courses and seminars.

- Where can I get information about the time and place of the course?

Information on the start of the course and the venue can be found on MuOnline.

- I am on the waiting list. Should I still transfer the course fee?

Please only transfer the course fee if you have a fixed place.

- Do I have to take an exam at the end of the semester?

In our language courses, we have continuous assessment. To successfully complete the course, you must meet the course requirements (e.g. attendance, homework, final exam etc.) which you can find on MuOnline. Your instructor will explain the details in the course.

- I have registered for a course and now do not want to take part. Can I still cancel my registration?

You can deregister from a course or transfer to another course until 15.03.2024 without giving reasons. After this deadline, you can deregister only in exceptional cases (confirmed serious illness, accident, etc.).

- I am a university employee, how can I register?

If you are a university employee, please contact our office on 03842-402/6410 or email to [zsbk@unileoben.ac.at](mailto:zsbk@unileoben.ac.at).



# Any more Questions?

Feel free to contact us:

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